

At a Virtual Meeting of Pembroke Dock Town
Council on Thursday 13th January 2022

**PRESENT: Cllrs: J Beynon, M Bowen, D Burrell, M
Colgan, S Davis, W Gannon, J George, P George, G
Goff, A Greenfield, B Hall, T Judkins, G Manning, S
O Connor, J Phillips, T Wilcox**

IN ATTENDANCE:

Sarah Scourfield – Town Clerk
Amanda Hart – Deputy Town Clerk
Caroline Mason - Communities and Committees
Officer

Cllr Beynon opened the meeting and welcomed everyone.

105 APOLOGIES FOR ABSENCE

There were no apologies for absence

106 DECLARATIONS OF INTEREST

There were no declarations of interest

107 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no members of the public present at the meeting

**108 TO RECEIVE AND CONFIRM THE MINUTES OF MEETING HELD ON 2ND DECEMBER
2021.**

It was **PROPOSED** by Cllr Goff
SECONDED by Cllr Manning
RESOLVED - That the Minutes of Thursday 2nd December
2021 are adopted as a true record.

109 MATTERS ARISING FROM THE MINUTES OF THURSDAY 2nd DECEMBER 2021.

Page 90 item 63 – Queens Jubilee

Cllr Goff commented about the Queens Jubilee and asked if a date could be set for the committee to meet to discuss and start making plans.

The Town Clerk stated that meeting dates will be confirmed with members in the next couple of days

Page 93 item 66 – Replacement brackets for hanging baskets

The Town Clerk informed members that the hanging basket brackets have been delivered and will be installed in the coming months.

110 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

70. Law Street Bus Stop – Traffic & Highways Community Fund

The Town Clerk stated that she had received confirmation from the County Council that the kerb at Law Street is big enough to hold a half end shelter, this shelter would provide more protection than a cantilever shelter. She said that the bus shelter they are proposing would be 300mm away from the property walls and would be open to the roadside.

Cllr Bowen commented about the proposed bus shelter and asked if PCC could be asked if there is a reason why the shelter can't be turned around the other way, she said that if there is a in depth reason, she doesn't want to put any obstacles in the way as having a bus shelter is far better than there not being one.

Members discussed the shelter with regards to mobility scooters, push chairs and weather conditions. It was agreed that the bus shelter was definitely needed but members would like the question to be asked about its positioning.

71. Tremeyrick Street Closure due to resurfacing

The Town Clerk stated that she had received notification that Tremeyrick Street will have a closure from Monday 24th January for 4 evenings due to resurfacing. She said that the notices will be displayed in the Town Council window to show diversions which will be put in place.

111. TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

72. Bench Locations

The Town Clerk stated that she has recently undertaken a review of the benches with PCC with locations and current conditions being assessed. From the review there was only 1 bench which will need to be replaced and 2 benches which will require repair. It is therefore proposed that benches purchased by the Town Council are located in the following areas:

Amount	Location
3	Western Way – 1 x to replace a bench already in situ as the base is broken 1 x bottom of slide/play area 1 x lefthand side platform

3	Memorial Park – at top end
1	Gordon Street next to Cwtch wall
2	Cycle Path on top road
1	Front St car park or Preseli View

Cllr Wilcox commented about a previous meeting when discussions about benches had taken place and that he thought he had requested a bench for St Patricks play area.

The Town Clerk stated that one of the benches had not been allocated so could be located at St Patricks play area.

Cllr Bowen commented that she had requested a bench by the Youth Centre on Bush Street so people can have a rest on the way to town.

The Town Clerk stated that one of the benches proposed for Western Way could be taken from there to put at the Youth Centre.

Cllr P George commented that there was a plan to put a memorial bench in the Memorial Park from the Bicentenary fund, she suggested that this bench could be purchased and located at the top end of the Memorial Park to release one of the 3 benches earmarked for this area.

The Town Clerk stated that she had received a request for a bench at Preseli View but due to health and safety, permissions for this area may be difficult to obtain.

Members all agreed with the proposed allocations

112. ANY OTHER ITEMS WHICH THE MAJOR DECIDES ARE URGENT

There were no other items which are urgent.

113. TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Cllr Burrell informed members that she had been speaking to Mark Carter about the Town team and she will be working with him to get the group more formalised and back up and running.

114. TO RECEIVE AND CONSIDER THE FINANCIAL REPORTS

ACCOUNTS FOR PAYMENT

Date	Description	Amount
25.11.2021	Post Office - postage	£16.17
26.11.2021	1 & 1 internet	£6.00
26.11.2021	Zoom	£14.39
26.11.2021	Ebay	£32.49
29.11.2021	British Gas Trading	£53.05
29.11.2021	Bargain Fox	£27.99
01.12.2021	Open Spaces Society	£45.00
01.12.2021	S Scourfield – Items for Christmas events	£11.00
01.12.2021	Clarity Copiers	£48.56
02.12.2021	British Gas	£154.84
03.12.2021	Tesco – Breakfast with Santa	£27.60
06.12.2021	P A Lynch	£1,500.00
08.12.2021	Google Ltd	£5.82
09.12.2021	Postage	£7.92
07.12.2021	J Lloyd - materials	£63.86
14.12.2021	1 & 1 Internet	£6.00
13.12.2021	Asda - stationary	£13.64
19.12.2021	SWALEC	£40.65
23.12.2021	Bank charges	£21.00
29.12.2021	SWALEC -pump house	£66.58
29.12.2021	British Gas Trading	£54.10
29.12.2021	Zoom	£14.39

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount
06.12.2021	Sand Palace Arts	£1,375.00
06.12.2021	PATCH	£1,000.00
06.12.2021	A Hart	£150.00

06.12.2021	C Mason	£150.00
06.12.2021	S Scourfield	£150.00
06.12.2021	P Lynch	£150.00
06.12.2021	Tesco – Selection boxes	£200.00
09.12.2021	Amberol Ltd	£607.92
09.12.2021	Brian Jones	£5,256.00
09.12.2021	Samba Doc	£175.00

ACCOUNT RECEIPTS

Date	Description	Amount
02.12.2021	Interest	0.97
13.12.2021	Precept	£66,921.00
02.01.2022	Interest	0.94

SALARIES AND WAGES

06.12.2021– 05.01.2022	Salaries	£ 3,961.83
06.12.2021 – 05.01.2022	Tax & NI	£ 947.94
06.12.2021 – 05.01.2022	Pensions	£ 1,552.96

ACCOUNT BALANCES

02.01.2022	HSBC Business Account	£ 73,508.57
02.01.2022	HSBC Premium Account	£ 107,995.93

It was **PROPOSED** by Cllr Beynon
SECONDED by Cllr J George
RESOLVED: That Pembroke Dock Town Council approve payments of the above Payments, Receipts, Salaries and Wages.

115. AGENDA ITEMS FOR THE NEXT MEETING

There were no agenda items suggested for the next meeting

116. COMMUNITY ISSUES

Cllr Phillips commented about the email she had sent Councillors regarding the continuing problems with Tesco Trolley's. She said that over the past few weeks the situation regarding the above has become intolerable. She said they are being pushed all over Town, with four at the top of Argyle Street, over the weekend some on the pavement some half in the road. They are being pushed into stationary cars, children are using them for fun causing possible injury to themselves and road users. Cllr Phillips commented that she had been speaking to one of the PCSO's who was concerned about Health and Safety, and they suggested taking a joint approach to writing to the Manager of Tesco's

Cllr Beynon commented that he thinks it is a good idea to draft a letter to send and informed members that he had received an email from PCSO Ella Bland informing him that they are having a dedicated week tackling Anti-social behavior and has asked him to join them walking around town speaking to residents. He said that maybe it would be a good idea for him and the PCSO's to go to Tesco together to speak to them.

Cllr Burrell commented about the possibility of speaking to Tesco about introducing the coin system on their trollies, she said that the Port of Milford Haven managed to get Milford Haven Tesco to introduce this system.

Cllr Beynon suggested that Cllr Gannon could speak to the Port to ask how they went about getting Tesco to put this system in place.

Cllr Burrell commented about the parking between the trees at the Memorial Park, she said the ground is getting very churned up.

The Town Clerk informed members that we have spoken to the school, and they were not interested, she said that they did say if the Town Council wanted to produce a letter for parents they would pass it on.

Cllr Burrell suggested that the Town Council sends the school a letter to send out to parents. She said that all communication is undertaken via a school app so that it would be easy to send out to parents.

Cllr O Connor commented that the school has no authority outside their property and he suggested getting in contact with the Police and Parking Enforcement as they could be patrolling the area.

Cllr Phillips commented about putting something between each tree and suggested a shrub, she said if there is something growing between the trees it would stop people parking on the roots and asked if this could be investigated and costs obtained for the next meeting.

Cllr Goff commented that he had received feedback from residents that the Breakfast with Santa was a good success. He said that people had also commented about the festive lights and how nice they looked around the town.

117. MAYOR'S REPORT

Cllr Beynon commented that due to COVID he was not able to carry out the Christmas visit to the Hospital and he had also planned to visit Pembroke Haven which was cancelled.

118. VOTE TO MOVE INTO PRIVATE & CONFIDENTIAL

**It was PROPOSED by Cllr J Beynon
SECONDED by Cllr J George
RESOLVED: That the press and public be excluded from
The meeting under the Public Bodies (Admission to
Meetings) Act 1960 due to legal privilege and disclosure
of personal details.**

119. PRIVATE & CONFIDENTIAL

To Confirm Private & Confidential Minutes of Thursday 2nd December 2021

**It was PROPOSED by Cllr J Beynon
SECONDED by Cllr G Goff
RESOLVED - That the Private & Confidential Minutes of
the Extraordinary Meeting held on Thursday 2nd
December 2021 are adopted as a true record.**

There being no other business the meeting was closed.