



# Pembroke Dock Town Council

## Mayoral Allowances Policy

The Local Government Act 1972 does not stipulate the type or category of expenditure for which a civic allowance may be used by the Mayor or Deputy Mayor except that it is for meeting the “expenses of office”.

As per Independent Remuneration Panel guidelines the Town Council will pay to the Mayor £1,500 and to the Deputy Mayor £500.

These payments are meant to ensure that the individuals who become Mayor and Deputy Mayor are not out of pocket due to their activities as Mayor.

It is suggested that some of the more general items of expenditure would include:-

- Clothing
- Partner's clothing
- Donations to Charities
- Collections
- Purchase of raffle tickets, flag days etc.
- Sending flowers on own initiative
- Personal hospitality (including lunches and dinners) not instigated by the Council
- One off events personally organised by the Mayor.
- Travel outside the town to events where Mayor is representing the Town Council.

The Mayor and Deputy Mayor are paid their allowances in full at the beginning of their year in office.

The allowance that is given to the Mayor and Deputy Mayor could be seen as part of any audit and the incumbent individuals are asked to keep a record with receipts where possible.