

At a Meeting of Pembroke Dock Town Council on
Thursday 12th January 2023

**PRESENT: Cllrs: P Aston Jones, M Bowen, S
Briskham, C Francis Hartery, J George, P George,
S Lucas, J Lyons, G Manning, S O'Connor, M
Wiggins, T Wilcox, M Williams**

IN ATTENDANCE:

Amanda Hart – Deputy Town Clerk
Caroline Mason - Communities and Committees
Officer

Cllr George opened the meeting and welcomed everyone

93 APOLOGIES FOR ABSENCE

Received from Cllr Goff, Cllr Lee, Cllr Hall

Cllr George informed members that the Town Clerk would not be attending the meeting due the recent bereavement and that condolences and flowers had been sent on behalf of everyone at Pembroke Dock Town Council

94 DECLARATIONS OF INTEREST

There were no declarations of interest

95 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Cllr P George welcomed Mike Allen the guest speaker from Pembrokeshire Lido to the meeting.

Mike Allen introduced himself to members, he stated that he is one of the new Councillors on Milford Haven Town Council, but he was not at the meeting in that capacity he was there as the Chairman of the Pembrokeshire Lido. He said that it is his plan to meet with all the Town Council across the County and to take questions and ask Councils for a letter of support. The old Rath pool in Milford Haven was very popular countywide. He said there was a survey undertaken in 2021 which gave a 92% positive position in bringing back an outdoor pool within the County and last year they worked

with Pembrokeshire Leisure Services to get the paddling pool back open. Mike Allen outlined some key points about the proposal, he said that it would be a 50-metre cold water pool all year round of race standard. Traditionally this would attract children and families, and the survey highlighted that 61% of children want more swimming and fun in the water. The survey has indicated there are two completely new audiences. Cold water swimming has become very popular as there are huge benefits to wellbeing and mental health, he said that The Blue Tit organisation has 8,000 members in Pembrokeshire. Mike Allen said that with the offshore developments planned, the requirement for dive support and training are essential and would be another user of the 50-meter cold water pool. He said that they are looking at revenue streams to fund the pool and looking into setting up a Charitable Society with the guidance of PLANED and CWMPAS. Mike Allen said that the Charitable Community benefits will offer a share offer and will be community owned. They have put an expression of interest of land to Pembrokeshire County Council for a Community Transfer of land.

Members discussed that the pool would be beneficial to the County for locals and attracting tourism. It was suggested that it would be good to have an ambassador from Pembroke Dock to encourage something that would link the two towns, such as laying on transport from Pembroke Dock to Milford Haven.

Cllr O'Connor commented that if the pool is a Charitable Community asset, it maybe an idea for PDTC to look at buying a share in the pool as it's a community asset.

All members agreed to send a letter of support to Pembrokeshire Lido

Cllr George thanked Mike Allen for attending the meeting and informing members about the plans for the Pembrokeshire Lido Park, she asked if an update could be given as progression is being made.

96 TO RECEIVE AND CONFIRM THE MINUTES OF MEETING HELD ON 01st DECEMBER 2023.

It was	PROPOSED by Cllr Manning
	SECONDED by Cllr J George
	RESOLVED - That the Minutes of Thursday 1st December 2023 are adopted as a true record.

97 MATTERS ARISING FROM THE MINUTES OF THURSDAY 1st DECEMBER 2023

Page 76 – Item 57 – Christmas Market and Winter Carnival

Cllr O'Connor commented about the Christmas Market and said that it looked like it had gone well. He asked if there had been any feedback from the stall holders.

It was agreed to send out feedback questionnaire – all members agreed

**Page 76 – Item 59 of the Supplementary report – Pembroke Dock Harlequins
Christmas Day Lunch**

Cllr O'Connor commented about the Christmas Day lunch and asked if there had been any feedback from the day, also with regards to the donation of the selection boxes from the Town Council.

The Deputy Town Clerk informed members that when asked about the selection boxes they already had enough, so pigs and blankets were ordered and donated towards for the Christmas Day lunch. She said there had been no feedback direct to Council.

Cllr O'Connor commented that it would be an idea with future events like this if it is promoted that PDTC have supported the event so the residents of the town can see where money is being spent to help the people of Pembroke Dock.

98 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

59. Salt Bins and locations

The Deputy Town Clerk stated that back in December there was a discussion around the installation of salt bins in a number of locations around the town due to the cold conditions which we were facing.

She said she emailed out to members to highlight the cost and possible locations in order to get a quick remedy for the issue in some of the worst areas of the town but members wished to discuss further at this meeting.

The areas we have had requests for are

- Llanreath /St Patricks
- Milton Terrace & Slogetts Hill
- Pembroke Ferry
- Top of Upper Gwyther Street
- Lavinia Drive
- Pennar Point

Pembrokeshire County Council are informing residents that it's the Town Councils

responsibility to provide salt bins around the town, she said they are priced at £180 + VAT, this would be to supply, fit and supply of salt twice per annum. The PCC website states that from 2010 salt bins would not be provided by Pembrokeshire County Council.

The Deputy Town Clerk stated that members needed to decide if they want to purchase the salt bins and if so, how many and for which locations.

Cllr George commented that the ice was exceptionally bad prior to Christmas, the main roads were fine but the side roads were bad and there is always a chance it could happen again.

Members discussed that the weather experienced was exceptional conditions. They had concerns about the legal responsibilities of PDTC purchasing salt bins and how the liability would come back on the Town Council.

Cllr Wilcox commented that rather than locating bins around the town, Council could specify areas and lobby PCC to grit them as they won't extend the routes using the gritter.

The Deputy Town Clerk asked members to vote if they would like to purchase salt bins.

**A vote was undertaken 9 members against and 2 members for
It was agreed not to purchase the salt bins.**

Cllr Bowen suggested that Council ask PCC if salt would be available for residents to purchase from Thornton.

Cllr Williams commented about how Councillors reply to emails and suggested that they are careful how they reply, as sometimes wording used cannot be nice.

99. TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

There was no supplementary report.

100. ANY OTHER ITEMS WHICH THE MAJOR DECIDES ARE URGENT

There were no other items which were urgent.

101. TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

There were no reports from outside bodies.

**102. TO RECEIVE AND CONSIDER THE FINANCIAL REPORTS
ACCOUNTS FOR PAYMENT**

Date	Description	Amount
25.11.2022	1 & 1 internet Ltd	£29.98
25.11.2022	1 & 1 Internet Ltd	£9.94
25.11.2022	A Hart – London Milage	£40.00
25.11.2022	S Scourfield – Milage (Pensions meeting)	£27.20
25.11.2022	Zoom	£14.39
28.11.2022	Pembrokeshire Marquee Hire – Christmas Market	£830.40
28.11.2022	Post Office - postage	£12.15
28.11.2022	British Gas – Electricity 28 Dimond Street	£46.68
29.11.2022	Pembrokeshire Christmas Trees – Town tree Lower Meyrick Street	£380.00
30.11.2022	Anthony Bamford – 30.11.2022 window cleaning	£10.00
30.11.2022	The Glowhouse Ltd – Xmas sundries	£90.00
01.12.2022	C Mason – Xmas sundries	£5.97
01.12.2022	Clarity Copiers	£118.66
02.12.2022	British Gas	£118.66
05.12.2022	P A Lynch	£1,600.00
06.12.2022	Sage - payroll	£32.40
06.12.2022	Samba Doc	£275.00
06.12.2022	Aegis Insurance – Winter Carnival	£342.60
06.12.2022	Pembrokeshire Marquees - lighting	£120.96
07.12.2022	Google Cloud	£6.91
08.12.2022	A Hart – Xmas sundries	£16.98
08.12.2022	Cazaar – Xmas sundries	£25.98
14.12.2022	1 & 1 internet	£6.00
15.12.2022	Pembs Cancer Support – Donation to Valero's Charity (use of Marquee)	£100.00
16.12.2022	Rob Conroy – Christmas Market rides	£300.00
19.12.2022	SWALEC – Albion Square	£75.07

19.12.2022	A Bamford – 14.12.2022 - Window cleaning	£10.00
27.12.2022	British Gas – electricity bill	£50.90

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount
29.11.2022	B Jones - Xmas lights	£7,152.00
01.12.2022	St Patricks Warm room	£83.63
05.12.2022	Pembrokeshire County Council – Elections	£4,024.21

ACCOUNT RECEIPTS

Date	Description	Amount
02.12.2022	Interest	£26.25
12.12.2022	PRECEPT	£69,853.00

SALARIES AND WAGES

06.12.2022– 05.01.2023	Salaries	£ 6,269.79
06.12.2022 – 05.01.2023	Tax & NI	£ 2,429.15
06.12.2022 – 05.01.2023	Pensions	£ 2,680.48

ACCOUNT BALANCES

05.01.2023	HSBC Business Account	£ 113,997.48
05.01.2023	HSBC Premium Account	£ 58,086.33

Cllr O'Connor queried the two entries for British Gas. The Deputy Town Clerk confirmed one was for Gas and the other for Electricity as both utilities are with British Gas.

Cllr O'Connor commented about the Pembs Cancer Support donation.

The Deputy Town Clerk confirmed this donation was to Valero's Charity of the year for the use of the marquee for the Christmas Market.

It was **PROPOSED by Cllr Manning**
SECONDED by Cllr J George
RESOLVED: That Pembroke Dock Town Council approve
payments of the above Payments, Receipts, Salaries and
Wages for 6th January 2023 to 26th January 2023.

All members agreed

103. AGENDA ITEMS FOR THE NEXT MEETING

Cllr O'Connor asked if confirmation could be obtained as to whether The Pater Hall Trust are entitled to take court proceedings against Pembroke Dock Town Council.

Cllr George commented that there had been a request from the Deputy Mayor regarding having January and February Full Council meetings online during the winter months.

Members discussed the proposal and also the need to purchase equipment for hybrid meetings as the quality of sound of the current system is not to the required standard, this would need to be an agenda item on the next Finance Committee meeting.

It was	PROPOSED by Cllr J George SECONDED by Cllr Bowen RESOLVED: That members agreed to have the February 2023 meeting virtually and that the Finance Committee discuss the purchase of equipment at the next Finance Committee meeting.
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A Vote was taken, 9 for and 3 against

104. COMMUNITY ISSUES

Cllr Manning commented that the pre-application consultation of the land south of LNG will be discussed at the next planning meeting and asked if any of the Councillors have any comments to put forward. He said that this application will not be determined by PCC it will be Welsh Government.

The Deputy Town Clerk stated that she would forward the email to Councillors and inform them of the date of the next Planning meeting.

105. MAYOR'S REPORT

Cllr George commented that the Christmas weekend went well although it was extreme weather conditions, she said that Santa was out and around town on the Friday night. On the Saturday the Christmas market and Carnival went very well with a lot of people attending. She said the Sunday was her Civic Service and the weather conditions were very bad but about 20 people attended including the Mayors from St Davids, Narberth and Pembroke, following the service they all went back to the Pater Hall for cawl and mulled wine. Cllr George thanked the Town Council staff for all the work they put in to organising the weekend.

Cllr George commented that she was due to visit South Pembs Hospital on Christmas Eve, but it was cancelled due to COVID on the ward. She said that on Boxing Day she had been asked to attend the Pennar Robins Charity Football match, but she was unable to attend, therefore Cllr Goff attended on her behalf.

Cllr George commented that the Christmas Dinner was held at the Helm and that it was good food and good company.

106. VOTE TO MOVE INTO PRIVATE AND CONFIDENTIAL

**It was PROPOSED by Councillor S O'Connor
 SECONDED by Councillor Manning
 RESOLVED: That the press and public be excluded from
 The meeting under the Public Bodies (Admission to
 Meetings) Act 1960 due to legal privilege and disclosure
 of personal details.**

107. PRIVATE AND CONFIDENTIAL

To Confirm Private & Confidential Minutes of Thursday 1st December 2022

**It was PROPOSED by Cllr Lucas
 SECONDED by Cllr J George
 RESOLVED - That the Private & Confidential Minutes of
 the Meeting held on Thursday 1st December 2022 are
 adopted as a true record.**

PRIVATE AND CONFIDENTIAL

To Confirm Private & Confidential Minutes of Thursday 6th December 2022

**It was PROPOSED by Cllr O'Connor
 SECONDED by Cllr Lucas
 RESOLVED - That the Private & Confidential Minutes of
 the Meeting held on Thursday 6th December 2022 are
 adopted as a true record.**

There being no other business the meeting was closed.