

At a Meeting of Pembroke Dock Town Council on
Thursday 2nd March 2023

PRESENT: Cllrs: M Bowen, S Briskham, J George, P George, G Goff, B Hall, J Lyons, G Manning, S O'Connor, M Wiggins, T Wilcox, M Williams

IN ATTENDANCE:

Sarah Scourfield – Town Clerk

Amanda Hart – Deputy Town Clerk

Caroline Mason - Communities and Committees
Officer

Cllr George opened the meeting and welcomed everyone.

121 APOLOGIES FOR ABSENCE

Received from Cllr Lee, Cllr Lucas, Cllr Francis Hartery

122 DECLARATIONS OF INTEREST

Item 75 of the Town Clerks Report – Grant Application Silbers CIC – Cllr O'Connor declared a personal and prejudicial interest. Cllr Bowen declared a personal interest in this item.

Item 75 of the Town Clerks Report – Pater Hall Business Plan – Cllr O'Connor, Cllr Bowen, Cllr P George and Cllr J George declared a personal interest in this item.

Item 76 of the Supplementary Town Clerks Report – Heritage Centre CAT Application – Cllr Pam George declared a personal interest.

Item 77 of the Supplementary Town Clerks Report – Friends of Memorial Park Group – Cllr Pam George and Cllr M Bowen declared a personal interest.

123 QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

Cllr P George welcomed Mike Cavanagh, Head of Cultural, Leisure, Registration and Tourism Services for Pembrokeshire County Council to the meeting.

Mike Cavanagh thanked members for their time and commented that he has worked for PCC since 2012 and there has been pressure on the budget for the past 10 years, but in those 10 years they had not closed any of the libraries in the County, they have looked

at other areas such as reducing management costs, investing in energy efficiency to reduce running costs and have cut back on new book stock. He said that reducing library services by 1 day per week in Pembroke Dock, Tenby and Milford Haven has been instructed by PCC and that is why he has come to persuade Town Councils to consider that if members felt it is an important asset to the residents of the town, if they could consider supporting to keep it open 4 ½ days per week.

Mike Cavanagh commented that he recognises that it is not the right time as the Town Council's budget is already set for the coming year. He said that if it's something that members support in principle, perhaps they could work together.

Cllr P George asked Mike Cavanagh if they still have many people using the library.

Mike Cavanagh commented that numbers are returning and bouncing back but they are still not to back fully to pre- COVID. He said that the numbers went right down when they had to close, and they saw an increase in digital books during COVID but they are seeing people returning to wanting a real book.

Cllr Wiggins asked Mr. Cavanagh if the library is still doing rhyme time.

Mike Cavanagh confirmed that Pembroke Dock library continues to run the Welsh chat group, Rhyme time and knit and natter sessions.

Cllr P George commented that this item is on the agenda to be discussed. She then thanked Mike Cavanagh for coming to the meeting and said that the Town Clerk would be in contact with regards the outcome.

Cllr P George welcomed Tom Sawyer, Steve Edwards and Anna Malloy from Milford Haven Port Authority to the meeting.

Tom Sawyer thanked members for the opportunity to provide an update on what they have been doing in the area. He said back in the summer they had a small briefing and it was clear to them that for a long time they hadn't been communicating effectively, they had been transacting rather than having a relationship with Pembroke Dock Town Council and they wanted to put it right, they looked at how they balance community projects north and south of the waterway. He said as part of their strategy development planning they looked at how they transition the Pembroke Dock facility into a future energy, multi-purpose port and alongside that to help develop Pembroke Dock as a destination. Tom said they are going to start by ensuring they have a strong commercial engine, focusing on an energy port ready for offshore wind, root to net zero and the decarbonisation of the waterway and just becoming a freeport. He said they need to be ready for the creation of jobs and revenue coming to the region. Tom commented that

they have been focusing on their community projects and have been looking at the sort of challenges multi-generational families face in Pembrokeshire and how they as a Trustport work with community stakeholders.

Steve Edwards commented that the Pembroke Port is the centre of the community to help it prosper. He said that it is their vision to develop a growth plan for Pembroke Dock, to provide growth for the whole community around the town. Steve commented that there has been Brexit, COVID and the Cost-of-living crisis and there are things the Welsh Government are doing to support growth. He said Freeport status would give tax incentives for local authorities to make investment attractive and reinvest the benefits locally.

He said that the floating offshore wind in the Celtic Sea and Hydrogen would bring trade to this region and they should have a decision regarding the Free port status by the middle of March. Steve commented that they are creating a mega slipway, more berthing pontoons and laydown space and they are creating more accommodation to make it a better port facility and the biggest opportunity is the floating offshore wind in the Celtic Sea. He said what they would like is for the service companies to come to Pembroke Dock to base themselves here and that the skills and trade will bring benefit to the region. A short video was then shown to members about the Celtic Free Port bid.

Anna Malloy informed members regarding the community engagement activities that had been undertaken in Pembroke Dock. She said that the Pembroke Dock Marine music video had been developed featuring School pupils from Ysgol Harri Tudur along with members of the community to promote the opportunities being generated in the area. Anna stated that the video has been shortlisted in the 'Environment' category at the Arts & Business Awards, in March 2023 and that representatives of the Town Council will be attending the awards as guests.

Anna commented that a Wave Water Safety event had taken place with Year 7 pupils from Ysgol Harri Tudur participating in the workshops. She said that pupils were educated about the dangers and how to enjoy the Waterway and coastline safely and that this event will take place again in 2023.

The Port had hosted Year 6 pupils from Pembroke Dock Community School at a Careers event to showcase different marine and port careers. She said that more visits will be arranged for 2023.

Anna informed members that the Port had sponsored activities during February half-term she said that the Port sponsored 2 days at Llanion Cove, where 30 young people enjoyed an indoor climbing wall and bushcraft sessions, as well as a hot meal at lunch time. She said that the young people were identified by the Youth Worker based in Ysgol Harri Tudur. Also, in half term the Port worked with Sue Mosses and sponsored 60 spaces for young people to enjoy 2 hours of fun in the soft play centre and lunch at Cheeky Chimps.

Anna informed members that the Port had sponsored the 2B Enterprising programme Bumbles of Honeywood delivered in Pembroke Dock Community School and Monkton Priory Community School, she said that the project teaches the importance of good communication and inspires the children to become ambitious, enterprising and informed citizens.

Anna stated that they have more events planned for 2023. She said that the Port are currently working with the Youth Service to organise youth events during the Easter Holidays which will take place in the Memorial Park. The events will give young people the opportunity to participate in enriching activities and socialise with their peers in a safe environment along with having a warm meal. Anna said that also for this year the port has sponsored pupils from Pembroke Dock Community School to have free sailing lessons with PPSA at Llanion Cove.

Tom Sawyer commented that they are taking baby steps and that winning the free port bid would help with the destination making it more tangible. He said that they are not really asked for anything by the Town and County Council over this side of the bridge and commented that they would be willing to consider supporting to keep the Library open for 4 ½ days.

Cllr Bowen commented about the public transport in this area as it needs to have better links to Haverfordwest, the buses are so poor and that there needs to be a link bus service with the train, she asked if there is anyway the port authority can help with this.

Tom commented that transportation is not something that the Port Authority has experience with, he said that the Council have got a Hydrogen Cars project and that hydrogen has the best impact if it was commercially viable. He commented that there are early projects that River Simple are undertaking that might be something to be involved in.

Cllr George thanked Tom Sawyer, Steve Edwards and Anna Malloy for giving their update from the Port Authority.

124 TO RECEIVE AND CONFIRM THE MINUTES OF MEETING HELD ON 2nd FEBRUARY 2023.

**It was PROPOSED by Cllr Manning
SECONDED by Cllr Goff
RESOLVED - That the Minutes of Thursday 2nd February
2023 are adopted as a true record.**

125 MATTERS ARISING FROM THE MINUTES OF THURSDAY 2nd FEBRUARY 2023

Page 87 – Item 63 – Coronation of the King celebrations

Cllr Goff enquired about the portrait of King Charles III.

The Town Clerk confirmed that it is in transit and waiting for it to be delivered.

126 TO RECEIVE AND CONSIDER THE REPORT OF THE TOWN CLERK

65. Tall Ships Trust Wales 2023 visit

The Town Clerk informed members that she had received confirmation from the Tall Ships Wales Trust that the ship Klevia will be attending Pembroke Dock between 14th May – 21st May 2023 at Hobbs point. The plan for the week will be the following:

Thursday 18th May 2023 – Youth access to ship with the schools

Friday 19th May 2023 – Adult group access

Saturday 20th May 2023 – Open ship to the public

Sunday 21st May 2023 – Parade of Sail

Members were asked the contact the Town Clerk if they would like to attend any of the events.

The Town Clerk stated that the Tall Ships Trust have asked if anyone has any photographs of previous years of the Tall Ships attending Pembroke Dock if they can be passed to the Town Clerk

66. Christmas Lighting Tender

The Town Clerk stated that the Christmas lights contracts had ended with new prices and tenders being reviewed. She said she had approached several companies with quotes from LITE and Blachere being received.

She said that included in members papers a copy of the information received. The cost is set out per year, these prices do not include VAT as this can be claimed back.

	LITE	Blachere
2023	£9,585.76	£12,736.85
2024	£9,585.76	£8,568.60
2025	£9,585.76	£8,568.60

Members discussed the prices from the two companies and were concerned if they change companies the fittings would need to be changed and could incur extra costs.

**It was PROPOSED by Cllr Manning
 SECONDED by Cllr Goff
 RESOLVED – That members agreed to award the
 Christmas Lights contract to LITE for the period of
 2023/2024/2025**

A vote was taken, 12 members for

67. Laws Street Bus Shelter

The Town Clerk stated that with regards to the email she had sent out, members are already aware about the upgrade and installation of the new bus shelter in Laws Street. She said the proposals will see the installation of an additional bus shelter on the north bound approach, as well as adjustment of the existing shelter along with earthworks which will involve the adjustment of the footway and existing laybys to install an uncontrolled pedestrian crossing and provide better accessibility to the services for approaching buses. The contractor will be awarded shortly with construction starting as soon as possible.

Cllr Bowen commented that she would like to thank the Town Clerk for progressing with this item, she said she was delighted when she received her papers as it is much needed in the town. Cllr O'Connor commented that he would also like to thank former Cllr Phillips for previously pushing for a bus shelter in Laws Street.

68 Internal Audit 2022/2023

The Town Clerk stated that she had discussed the upcoming audit with our internal auditor, and she said that she is pleased to say Mr. Bernie Scourfield will be happy to complete the process for the 2022-2023 period. The fee for this will be £175.00.

The Town Clerk stated that at the recent Finance meeting it was mentioned about the

possibility of having a different auditor, she therefore asked members if they know of any alternative Internal Auditors to let her know as they seem to be few and far between.

It was PROPOSED by Cllr J George
SECONDED by Cllr Lyons
RESOLVED - That members agreed for Mr. Bernie
Scourfield to undertake the Internal Audit for 2022-2023

A vote was taken, 11 members for

69. Enhancing Pembrokeshire Grant Applications Feb 2023

The Town Clerk stated that there was only one application in for the Pembroke Dock Fund for this round of applications which is Pembrokeshire Pride. She said that she had emailed members for permission to send a letter of support for this which most agreed. Pembrokeshire Pride have proposed to employ a Community Engagement Officer for a period of 12 months based in Pembroke Dock with the role organising events designed by Pembrokeshire Pride in consultation with the LGBTQ+ community with the post holder seeking funding to make the role self-sufficient. The project cost is £33,670 with a request of £25,920 being asked for from the fund.

70. New Hospital Site Consultation – Hywel Dda health Board

The Town Clerk stated that she had received information on a new consultation which will be released by Hywel Dda Health Board with regards to proposed sites which for the development of a new Urgent and Planned Care Hospital. She said there are 3 proposed sites which is two near Whitland and one near St Clears. The consultation will be available on 23rd February for a period of 12 weeks.

There was an event for Pembrokeshire to discuss the consultation process on Tuesday 28th February which members had to register to attend. She said documents were available to download from www.hduhb.nhs.wales/new-hospital-site

71. Coronation Event Update

The Town Clerk informed members that there will be a big lunch event held on Saturday 7th May 2023 12pm – 4pm. Jugglestruck which is a magic show along with balloon modelling has been booked for the afternoon and will be looking to provide lunch packs for children and have a stage with music. She said that we hope to encourage budding musicians to attend the day and take a turn on the stage to showcase their talents, so if members know of anyone who may be interested, please get them to

contact the office.

72. Mobile Infrastructure upgrades – Apley Terrace & Pembroke Dock Cricket Club

The Town Clerk stated that the Apley Terrace and Pembroke Dock Cricket Club sites are due to be upgraded, she said that she had included a copy of the upgrade information with members papers and it looks like the footprint will remain the same but the height will be taller on them both.

73. Landscape Character Assessment LDP Supplementary Planning Guidance

The Town Clerk stated that Pembrokeshire County Council are consulting on draft Landscape character assessment supplementary planning guidance, the consultation is available and runs from 22nd February until 26th May 2023 on the link below:

<https://www.pembrokeshire.gov.uk/adopted-local-development-plan/idp-supplementary-planning-guidance>

she suggested to members to have a read and then comment via the link.

74. Library Services – Pembroke Dock

The Town Clerk stated that the Town Council had been approached by the Library Services of Pembrokeshire County Council with regards to the budget cuts which all Departments are facing. She said they are looking for financial support in order to protect the opening hours of the library and that she recently met with Mike Cavanagh the Head of Cultural, Leisure, Registration and Tourism Services to discuss the issues being faced and he had kindly provided her with further information to support the discussion. During initial conversations it was stated that it would require around 10 – 11k per annum to keep the library open for one extra day a week but the actual cost over the year would be 14,625 but the following offer has been given,

- Cost to fund one day per annum for one year £11,000
- Cost to fund one day per annum for three years £10,000

The Town Clerk stated that during the conversations she pointed out that the request from PCC was late in the budget setting process as our budgets have to be agreed with precept requests entered to PCC by start of January at the very latest so to ask Town & Community Councils to support departments in this way is very unfair and puts them in a very difficult position, this information has been fed back to the Chief Executive to give a better understanding of Town & Community Councils.

Cllr O'Connor commented about the offer from the Port Authority to support with funding to keep the library open 4 ½ days per week. He said to show good support to write to PCC stating that although PDTC may not be able to support financially that we

have managed to secure funding.

All members agreed

75. Finance & Development Committee recommendations

The Town Clerk stated that members of the Finance & Development Committees recently met to discuss a number of items.

- Finance and Governance Toolkit – reviewed and assessed with the following recommendations.
 - All Councillors are allocated email addresses for Council business.
 - Stress Management policy and risk assessment is put in place.
 - Implement business continuity plan.
 - Social Media policy to be implemented.
 - Discuss emergency planning for the community with PCC, Port Authority and Fire services.

It was	PROPOSED by Cllr Manning SECONDED by Cllr J George RESOLVED That – members of PDTC agreed to implement the recommendations from the review of the Finance and Governance Toolkit
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A Vote was taken, all members agreed

- Development of Action Plan
 - It was agreed that the fencing around the tennis courts and skate park needed to be replaced and costings would be gained.
 - Development of Waterfront – it was agreed that an outdoor gym should be costed up with discussions with landowner re install permissions.
- 28 Dimond Street Refurbishment – The following quotes were recommended
Change of shop front to allow for ramp access to the offices
Dean Cook £4870 – Recommended

It was	PROPOSED by Cllr Wilcox SECONDED by Cllr J George RESOLVED That – members of PDTC accepted the quote from Dean Cook for £4870 to change the shop front to allow for ramp access to 28 Dimond Street.
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A Vote was taken, all members agreed

Replacement of flooring

Roberts and Son **£2282.50 + VAT = £2739.00 – recommended**
Parfitts Carpets **£3620.24 + VAT = 4344.30**

It was PROPOSED by Cllr O'Connor
SECONDED by Cllr Manning
RESOLVED That – members of PDTC accepted the
quote from Robert and Son for £2282.50 + VAT to
replace the flooring at 28 Dimond Street.

A Vote was taken, all members agreed

Hybrid system for meeting room

Quotes provided include all leads, equipment, and TV

CloudyIT – Logitech rally system plus with all relevant equipment = £8,348.35
recommended for future budget. Logitech rally bar with all relevant equipment
= £9,698.35

Go 2 Telecom – Logitech rally system plus = £6,643.64 – This one was not
recommended as all the equipment was not listed as per first quote.

After reviewing the budget there is £8,000 remaining for refurbishment so the
shop front and flooring can be done this financial year.

All members agreed

- **Grant Applications**

First Pembroke Scout Group – Amount requested £2,400

Purpose of Grant – Every young person is required to pay an annual
membership subscription to the scout association, this fee includes the extensive
insurance cover for individuals.

It was recommended that the amount of £1,000 was granted.

Cllr Bowen commented that the Scout association supports a lot of young people
and proposed a grant of £2,000 be awarded to the Scout group.

It was PROPOSED by Cllr Bowen
SECONDED by Cllr Wilcox

A vote was undertaken for £2,000, 3 members for 3 against

A vote was undertaken for the proposal recommended by the Finance Committee of £1,000, 6 members for

Resolved that a grant of £1,000 be awarded to First Pembroke Scout Group

- **Pembrokeshire Vikings** - Amount requested £2,000
Purpose of grant - To purchase and renovate horse box into a coffee trailer/hub, further information attached to application.
It was recommended that the amount of £250 was granted
- **Clarbeston Road Disability Multi sports squad** – Amount requested up to £500
Purpose of Grant – Travel to tournaments with carers, further information attached.
It was recommended that the amount of £240 was granted

Cllr O'Connor commented that when the Finance committee considered the two grant applications, it was decided to look at the number of participants from Pembroke Dock attending these organisations and recommended allocating a proportioned grant amount to the organisations – Pembrokeshire Vikings -£250 and Clarbeston Road Disability Muti sports squad - £240

A vote was taken, 10 members for

- **SIlbers CIC** – Amount requested £2,000
The Town Clerk stated that the purpose of the grant is that Henry Tudor School has given them permission to build a Wood Educational Roundhouse in the Well-being Garden of the school, bringing together students from different ages and abilities, to work as part of a team to create something beautiful and make nature accessible all year round.

It was recommended that this application was not granted any financial assistance, members commented that if this project wanted financial assistance, then the application should come from the school direct.

- **Pater Hall Business Plan** – Amount £10,000
The Town Clerk stated that the Business Plan had been received and reviewed by the Finance Committee

It was

**PROPOSED by Cllr Wilcox
SECONDED by Cllr J George**

RESOLVED That – members of PDTC agreed to release the grant to the Pater Hall Trust

127. TO RECEIVE AND CONSIDER THE SUPPLEMENTARY REPORT OF THE TOWN CLERK

76. Heritage Centre – CAT Application

The Town Clerk stated that she had recently had a meeting with the trustees of the Heritage Centre to discuss recent funding, after the discussion it was stated that the Trust have requested a Community Asset Transfer for the building and grounds from Pembrokeshire County Council back in September 2022 and is currently awaiting a decision, she that it has been suggested that a letter of support from the Town Council would help towards the application.

The Town Clerk asked members if they agree to sending a letter of support for the Community Asset Transfer.

All members agreed to send a letter of support for the Community Asset Transfer

77. Friends of the Memorial Park Group – Cinema event – Public Liability

The Town Clerk stated that she had received a request from the Friends of Memorial Park Group with regards holding an open-air cinema in the Memorial Park sometime during August 2023. She said they have requested if the Council would give permission for the event to be covered with the public liability insurance of the Council. It would be no extra cost to the Council as events are part of the Council insurance already.

Members discussed the request and agreed it would be good to have this type of event in the town and were happy to support.

All members agreed

78. Payment of Allowances

The Town Clerk informed members that the allowances for Councillors will be paid on 21st March 2023. She said that she will require all details for Councillors who wish to claim the allowance and informed them that the payment is taxable, and it will be put through the payroll system. The Town Clerk stated that for Councillors who are not chair of any committee the payment will be £150.00 and if they are chair of a committee i.e. Planning, Finance and Personnel they will receive an extra payment of £500

Details needed are:

- Name
- Bank Account details
- National Insurance number

Members were informed that if they do not want to claim the payment, the Town Clerk will require it in writing from them via email stating that they do not wish to claim the allowance.

79. Independent Remuneration Panel for Wales Annual Report

The Town Clerk stated that she had sent the above report to members via email and said if they would like a paper copy to contact her. She said that the document outlines the implementation of payments from April 2023 which were outlined below:

- £156 – payment for broadband
- £52 – payment for consumables
- £500 – for Chairs of Committees
- 1500 – Mayoral Allowance
- £500 – Deputy mayor Allowance

80. Thanks for 20 initiative

The Town Clerk stated that the 20mph is being set as default speed limits for cities, towns and villages in Wales from 17th September, with exceptions at 30mph being determined by the local highway authority.

She said that 20's Plenty for Us has been working with Councils and authorities at all levels across the UK and sense that there is a real feeling that lower speeds make places more enjoyable for all. They want to help communities in Wales understand the change in speed limit and enable it to be as successful as possible. They think that town and community councils are well placed to help, and we want to help them.

The Town Clerk informed members that in Wales they are reaching out to assist Town and Community Councils with their "Diolch am 20/Thanks for 20" initiative with resources to promote the understanding of what is coming and celebrate the change so that drivers can feel good about going a little bit slower to make their places a whole lot better. She said that the group will be undertaking the following activities:

- Explaining the changes and what means
- Providing web information specific to the 20mph roll-out in Wales
www.20splenty.org/wales
- Providing regular newsletters on a 2Diolch am 20/Thanks for 20" theme
- Providing stickers with a supportive messages in Cymraeg and English
- Proving a facebook group for supporters

- Supporting Welsh charities who are involved are also supporting and celebrating the change such as Living Streets Cymru, Sustrans Cymru, Cycling UK Cymru, RoadPeace , BRAKE.
- Hosting informative Zoom meetings regularly with people who want to see 20mph succeed on 17th of month at 7pm
- Offering Town and Community Councils support and expertise on how to maximise the benefits from the 20mph initiative, including Zoom sessions.
- Providing graphic and other resources for council newsletters
- Link with schools and nurseries with educational and other material
- Provide opportunities for communities to give their support via voxpops

128. ANY OTHER ITEMS WHICH THE MAJOR DECIDES ARE URGENT

There were no other items which were urgent.

129. TO RECEIVE A REPORT FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Cllr Goff commented that he attended the recent One Voice Wales course and from the meeting it was clear to see that the Town Clerk and staff are already meeting the requirements and standards expected from Town Councils.

Cllr O'Connor commented that from the Finance and Governance Toolkit only 6 items needed to be progressed and that as a Council we are meeting the expected requirements.

130. TO RECEIVE AND CONSIDER THE FINANCIAL REPORTS

ACCOUNTS FOR PAYMENT

Date	Description	Amount
26.01.2023	Microsoft subscription	£79.99
26.01.2023	Zoom	£14.39
27.01.2023	British Gas- Electricity	£52.92
27.01.2023	Post Office -postage	£14.70
26.01.2023	Amazon – Mountfield Petrol Hedge Trimmer	£120.00
30.01.2023	Anthony Bamford – window cleaning 30.1.2023	£10.00
31.01.2023	Love and lost memorials – memorial bench plaque	£17.99
31.01.2023	Clarity Copiers	£38.39
03.02.2023	British Gas – Gas	£328.90
06.02.2023	Sage – payroll	£32.40

06.02.2023	P A Lynch	£1,600.00
06.02.2023	Cardcraft – sundries	£35.00
07.02.2023	Google Cloud	£6.60
07.02.2023	Eurooffice – stationary	£50.48
09.02.2023	Information Commissioner’s Office Renewals	£35.00
13.02.2023	1 & 1 Internet	£77.96
13.02.2023	Jugglestruck Ltd – deposit for event in the park -May 2023	£50.00
13.02.2023	Anthony Bamford – Window cleaning 30.02.2023	£10.00
16.02.2023	Asda – office sundries	£8.75
17.02.2023	A Hart – sundries for King’s Coronation	£19.99
20.02.2023	SWALEC – Albion Square	£73.61

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount
31.01.2023	St Patricks Warm rooms grant	£9.50
03.02.2023	SLCC Membership renewal	£236.00
16.02.2023	St Patricks Warm rooms grant	£102.07

ACCOUNT RECEIPTS

Date	Description	Amount
02.02.2023	Interest	£47.06

SALARIES AND WAGES

06.02.2023– 05.03.2023	Salaries	£ 4,129.13
06.02.2023 – 05.03.2023	Tax & NI	£ 919.83
06.02.2023 – 05.03.2023	Pensions	£ 1,598.20

ACCOUNT BALANCES

23.02.2023	HSBC Business Account	£ 89,708.26
23.02.2023	HSBC Premium Account	£ 58,173.41

It was **PROPOSED** by Cllr J George
SECONDED by Cllr Goff

RESOLVED: That Pembroke Dock Town Council approve payments of the above Payments, Receipts, Salaries and Wages for 27th January 2023 to 23th February 2023.

All members agreed

The Town Clerk stated that with regards the Warm Rooms, each organisation were allocated up to £1000 to claim for the OCT – MAR warm room, but to date collectively only £500.92 has been claimed between the three organisations, she said it just goes to show how little money can support good causes.

131. AGENDA ITEMS FOR THE NEXT MEETING

Cllr Goff suggested to start discussing Remembrance weekend and Christmas festivities.

132. COMMUNITY ISSUES

Cllr J George commented that he would like to make Councillors aware that there are bogus emails going around as he had received one from the Town Clerk and another Councillor but they are not from their official email addresses.

Cllr Goff commented that Pembroke Dock Community School will be hosting an under 11's football tournament for the local schools. He asked members if they would consider donating a sum of money towards purchasing the children some refreshments on the day.

It was

PROPOSED by Cllr Goff

SECONDED by Cllr J George

RESOLVED – That members agreed to donate £100 towards refreshments for the children at the Under 11's Football Tournament hosted by Pembroke Dock Community School.

All members agreed

Cllr Williams informed members that a date had been set for the laying of the British Legion Ladies Standard on Sunday 4th June 2023. She said that arrangements for the service are being made and she will update members on final arrangements.

133. MAYOR'S REPORT

Cllr George commented that its very quiet this time of year, so she had no report.

There being no other business the meeting was closed.