

At the Annual Meeting of Pembroke Dock Town Council held on Thursday 04th May 2023

PRESENT: Councillors S Briskham, C Francis Hartery, G Goff, G Manning, J George, P George, B Hall, S Lucas, J Lyons, T Wilcox, M Wiggins, M Williams

IN ATTENDANCE:

Sarah Scourfield – Town Clerk

Caroline Mason – Community & Committees Officer

Councillor P George welcomed everyone to the AGM

1	APOLOGIES FOR ABSENCE Cllr O’Connor, Cllr Bowen, Cllr Lee and Cllr Aston Jones
2	ELECTION OF MAYOR 2023/2024 To appoint a Member of the Town Council to the office of Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council. Cllr Hall proposed Cllr G Manning as Mayor for 2023/2024 It was PROPOSED by Councillor Hall SECONDED by Councillor J George RESOLVED: That Councillor G Manning will be elected as Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual Meeting of the Council. A vote was taken, all members present voted for the proposal. Cllr P George thanked everyone for their support throughout her year as Mayor, she said that it has formed into a nice friendly Council. Cllr George also thanked the staff in the office for their support and Cllr Williams for putting the collar on the chain. Cllr George congratulated Cllr Manning on his new role as Mayor and his wife Linda as Mayoress and wished them all the best for the coming year. Cllr Manning accepted the role of Mayor and read out the declaration which he then signed witnessed by Full Council. Cllr Manning thanked members of the Council for electing him as Mayor for the coming year. He then thanked Cllr George the outgoing Mayor for representing the Council in an excellent way over the past 12 months. Cllr Hall commented that is always a pleasure to be Cllr P George’s company and that she always looks very smart when she represents Pembroke Dock Town Council.

3 ELECTION OF DEPUTY MAYOR 2023/2024

To appoint a Member of the Town Council to the office of Deputy Mayor of Pembroke Dock to hold office pursuant to section 15(7) and 34(7) of the Local Government Act 1972, until the next Annual Meeting of the Council.

Cllr Goff proposed Cllr M Williams as Deputy Mayor

It was **PROPOSED by Councillor Goff**
SECONDED by Councillor Francis Hartery
RESOLVED: That Councillor M Williams will be elected as Deputy Mayor of Pembroke Dock to hold office, pursuant to Section 34 and 245(6) of the Local Government Act 1972, until the next Annual General Meeting of the Council.

A vote was taken, and all members present voted for the proposal.

Cllr Williams accepted the role of Deputy Mayor and read out the declaration which she then signed witnessed by Full Council.

The Town Clerk congratulated both Cllr George Manning and Cllr Maria Williams on being elected to the roles of Mayor and Deputy Mayor.

4 REPORT OF THE TOWN CLERK

1. Annual Report 2021 – 2022

The Town Clerk congratulated everyone for their dedication and commitment to Pembroke Dock. She stated that as a Council they are required to produce an Annual Report every year showing the achievements which includes budgets, committees and attendance reports. Members were given copies of the reports which included information on any training councillors have attended and the allowances received.

1. Councillor Attendance

The Town Clerk stated that the full Town Council met with a mix of virtual and face to face on 11 occasions during the year 2022/23 and that the average attendance for the year is 82%.

The full details: -

Councillor Simon Briskham	8 attendances	73%
Councillor Paul Aston Jones	8 attendances	73%
Councillor Maureen Bowen	11 attendances	100%
Councillor Claire Francis Hartery	8 attendances	73%
Councillor Jonathan George	9 attendances	82%
Councillor Pam George	11 attendances	100%
Councillor Gordon Goff	9 attendances	82%
Councillor Brian Hall	8 attendances	73%
Councillor Claire Lee	6 attendances	55%
Councillor Sarah Lucas	7 attendances	64%
Councillor James Lyons	9 attendances	82%

Councillor George Manning	11 attendances	100%
Councillor Stephen O'Connor	11 attendances	100%
Councillor Tony Wilcox	10 attendances	91%
Councillor Maria Williams	9 attendances	82%

2. End of Financial Year information

In 2022/23 the Town Council budgeted to spend £236,520

The precept for the year was £209,560

The year-end figures show	Receipts of	£209,560
	Payments of	£236,520

This is an overspend of £26,560

The bank account amounts as of 31st March 2023 are as follows

£ 62,971.34

£ 58,220.27

£ 121,191.61

With the earmarked amount £63,394.77, this leaves an amount of £57,796.84

The business reserve is set at 25% of the precept which is £52,390, this leaves a general reserve amount of £5,406.84

In this financial year the Town Council have provided the figure of £41,548.59 in section 137 funding to supporting 19 organisations within the Pembroke Dock community.

The street cleaning contract has continued to be successful to the Town working in partnership with Pembrokeshire County Council and Plant Dewi on some projects.

3. Town Council Committees 2022-2023

Planning Committee

Councillor George Manning (Chair)	Councillor Pamela George
Councillor Jonathan George	Councillor Paul Aston Jones
Councillor Gordon Goff	

Finance Committee

Councillor Stephen O'Connor (Chair)	Councillor George Manning
Councillor Maria Williams	Councillor James Lyons
Councillor Michelle Wiggins	

Personnel Committee

Councillor Gordon Goff	Councillor Claire Francis - Hartery
Councillor Tony Wilcox	Councillor Jonathan George
Councillor Maria Williams	

Pater Hall Community Trust

Councillor Pamela George	Councillor Paul Aston Jones
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Councillor S O Connor
Councillor Claire Francis – Hartery

Councillor Maureen Bowen

Development Committee

Councillor Paul Aston Jones
Councillor Simon Briskham
Councillor Stephen O'Connor

Councillor Claire Francis-Hartery
Councillor George Manning

Memorial Park Anniversary Committee

Councillor Gordon Goff
Councillor Jonathan George
Councillor Claire Francis-Hartery

Councillor Pamela George
Councillor Sarah Lucas

Joint Twinning & Tourism

Councillor Jonathan George
Councillor Claire Lee

Councillor Pamela George

Other Committees

Action Plan Committee

Chairs of Committees plus the Mayor

Poppies/Remembrance Committee

Councillors Williams, P George, J George, S Briskham

Dr Jones Charity

Councillor Pamela George

Louisa Saunders Trust

Councillor Pamela George

Appeals Committee

Chairs of Committees plus the Mayor

Patient Participation group

Councillor Stephen O'Connor

Power Station Community Group

Councillor George Manning

Valero Refinery Community panel

Councillor Pam George and Jonathan George

Port of Milford Haven advisory panel

Councillor George Manning

One Voice Wales Representative

Councillor Gordon Goff

Town Team/Regeneration

Councillors George Manning, Sarah Lucas, Claire Francis-Hartery, Simon Briskham

Friends of Memorial Park

Councillors Pamela George and Sarah Lucas

Heritage Centre

Councillors Claire Francis-Hartery and Pamela George

Governing bodies

Pembroke Dock Community School

Councillor Pamela George

Pennar Community School

Councillor George Manning

Cllr Manning commented that he is not the current representative on Pennar Community School Governing Body it should be Cllr Williams and Pembroke Dock Community School representative is Cllr Aston Jones not Cllr P George.

4. Reports from chairs of Committees

Chair of Personnel – Cllr Goff

Having spoken to Town Clerk on a number of occasions during the year, there is no outstanding issues all appraisals are up to date, there was a slight issue with the content of some emails sent from councillors, this was addressed and seems to be working but will be monitored. In the near future we may have to speak with finance committee regarding upgrading office equipment, at times it is very slow and frustrating for staff. Also, thanks were given to the Town Clerk and staff regarding excellent work carried out for the Christmas market, also the wellbeing of the staff will be maintained throughout the year.

Chair of Finance – Cllr O'Connor

The Finance committee has managed the finances of Pembroke Dock Town Council (PDTC) for the year 2022/2023 prudently and responsibly. The committee have meet three times, September, October and February, reviewing the current and prospective spending of the Council and ensuring it was in line with the budget set in 2021/22 for the year 2022/2023. There were only two apologies to meeting from two different members at two different meetings, thereby showing a very good commitment from the members of the committee.

The committee received three requests from local charities to enter into Service Level Agreements (SLA) with PDTC, two renewing existing SLA's and one new SLA, all organisations agreed terms between themselves and PDTC thereby ensuring finances for three years for two organisations and five years for the third organisation, all three organisations will need to produce an annual report to PDTC. These recommendations were accepted at Full Council.

The Pater Hall is a community asset building owned by PDTC and managed by the charity Pater Hall Trust (PTH). PDTC grants financial support to the charity reliant on a report on PHT giving a report to PDTC regarding process on PHT's ongoing five-year plan, the budgeted amount of £10,000 was released after the PHT explained the difficulty securing builders and quotes due to the lack of builders with the expertise to complete the work needed, therefore the PHT needed to delay some of the proposed work to 2023/2024, it was agreed that the committee would monitor this situation. The committee received a number of grant applications over the year from different organisations, each was considered against PDTC's criteria for grant applications, the committee approved four of these applications totalling £2,490 and rejected one application on the grounds that the organisation was applying on behalf of other organisations.

At the October meeting of the committee, a proposal was made to the PDTC to support the warm rooms program. The committee felt this was a very worthwhile activity and agreed to support this program to the amount of £40 per week to a maximum of £1,000 per organisation, this would be to cover the food costs and would need to be receipted. We had five organisations taking part covering the five weekdays.

The Finance Committee reviewed a number of documents and made recommendations to Full Council, these were all excepted, the documents were, Finance Regulations, Financial Risk Assessment, Finance & Governance Toolkit for community and town councils, Development Action Plan and 28 Diamond Street Refurbishment (PDTC offices)

The committee also review the budget for 2022/2023 on a regular basis and set the budget for 2023/2024 ensuring that the increase in percept was kept to a minimum to reflect the cost-of-living crises a lot of our constituents are experiencing, without impacting the services offered by PDTC.

It was also agreed at a joint Finance and Development committee to amalgamate the two committees for the year 2023/24.

Chair of Planning – Cllr G Manning

Firstly, as chair of Planning Committee I would like to thank all members of the planning committee for their contributions over the past twelve months and in particular a special thank you to Mandy Hart for the sterling work, keeping members up to date with planning applications and organising our zoom meetings.

Our meetings at times have been difficult due to members work commitments and other personal matters, and on occasions meetings have needed to be rearranged or cancelled.

There have been two prominent applications which were of concern to the committee and residents, firstly the Western Way Tanker Park which the committee strongly objected too, I spoke at two PCC planning meetings on behalf of Pembroke Dock Town Council against the application, the committees' objections were supported by County Councillors Brian Hall and Tony Wilcox. The application was refused.

It is important that the Town Council resist strongly to any proposals to develop this area of waterfront other than providing facilities to enhance the area for the residents of Pembroke Dock and future generations. The LDP2 Candidate site revised development plan designates this area of land owned by MHPA for mixed use – Housing, retail, employment and leisure.

Secondly the Cleddau bridge site, Hawk Fire the registered company which own this site have submitted a various application for this site since the hotel was destroyed by fire. Approvals for both housing development and a 72 -bed care facility by PCC, the committee supported both applications with comments and observations , but sadly no signs that either of the approvals have been acted upon and the site remains an eyesore with continued vandalising.

The Committee have seen a number of applications for change of use from Residential C3 to C1 Guest houses, two in particular along frontage to London Road. The committee have not supported these applications since the accommodation provided within these proposals will be similar to that for HMO and lacking in storage facilities for waste, sadly these applications were granted approval and we will now see on the main route into Pembroke Dock another row of overflowing wheelie bins on the street scene frontage like that which exists at 39 London Road. This does nothing but damage first impressions visitors experience when visiting our town and harms any attempts to visual improvement for all.

For the future the council's planning committee need to engage more with PCC Planning Development appointed officers prior to officers' recommendations being placed before either delegated powers or full planning committees for future applications

which we feel is detrimental to Pembroke Dock.

5. County Councillor Reports

County Councillor 2022-2023 Michelle Wiggins County Councillor for Bufferland

I have met lots of different people and my week is never the same. I started with lots of I.T training and all sorts of courses to help tackle resident's problems.

I always listen to everyone and try and help as best I can. I don't always get the outcome I would like but at least I have tried.

My issues have included housing, fly tipping, dog fouling, planning issues, speeding, dangerous roads, trees blocking out light, overgrown bushes, new markings on roads and signage. I've sorted out potholes, street lighting, enquired about Parking permits, rang Welsh water quite a few times I always carry my notebook with me unless I'm running and would like to think I'm very approachable. I have set up the Bufferland Community Speed watch and have been on many patrols with Nadia our local PCSO.

The best thank you was when an Edwardian House thanked me for the street sign Corporation Terrace. I have been involved in helping to publicise charities, i.e VC gallery, mind, patch, and fundraising. I help at Pennar School and Pennar Hall and the cricket club. I also helped at the fire station with their car wash and met a lovely charity 'to wish'.

I have loved helping at the warm rooms and have met some wonderful people who may not have needed food or warmth but they've needed that company and it's been lovely to watch those friendships grow. I have also met a lot of lovely residents some that are now my friends. I have also appreciated the support from the Town Council and Phil Lynch.

I have also made some lovely friends with the other Councillors and County Councillors I have got to know.

I have managed to make most Council meetings and spend every Wednesday at the Pembrokeshire Coast National Park. I am also a member of the Pembrokeshire Coast National Park Trust.

I hope I have made a difference and look forward to carrying on helping people with their issues.

6. Training received

The Town Clerk informed members of the training received by Councillors during 22/23. She said training was provided by One Voice Wales, with a number of different modules available.

Module	S O'Connor	M Bowen	C Hartery	S Lucas	C Lee	S Briskham
New Councillor Induction			12.07.2022	13.07.2022	13.07.2022	12.07.2022
The Council		08.06.2021	29.06.2022	11.07.2022	11.07.2022	11.07.2022
The Councillor			07.07.2022			
Council as an Employer	22.02.2022	22.02.2022				
Understanding the Law		14.06.2021				
The Council Meeting	10.08.2021	10.08.2021	28.07.2022			
Local Governance Finance	21.02.2022	21.02.2022				
Code of Conduct		16.06.2021	06.07.2022	26.07.2022	06.07.2022	06.07.2022
Chairing Skills						
Creating a community plan	23.02.2022	23.02.2022				

Equality & Diversity						
Information Management			08.12.2022			
Use of IT social media and websites			08.12.2022			

The Town Clerk informed members that Cllr Francis-Hartery has also attended Council as an Employer and Local Governance Finance, these will need to be added to the report

6. Wellbeing Plan

The Town Clerk stated that as the Council has had expenditure of over £200,000 for three financial years preceding the year in which the local well-being plan is published they are now required to report annually its progress in meeting the objectives contained in the local wellbeing plan of Pembrokeshire Public Service Board.

The Public Service Board has identified two overarching well-being objectives as the framework for the Plan. These are:

Who we are: We want to help our people, communities and organisations so that we can support ourselves and each other

Where we live: We want to protect and enhance our natural assets whilst optimising economic prospects, accessibility and health for all

There are four **priorities** sitting under the objectives (two under each):

Who we are	Where we live
Living & Working	Tackling Rurality
Resourceful Communities	Protecting our Environment

The Public Service Board has identified eight integrated **projects** which can make a contribution across and towards all the four priorities and maximise the PSB's contribution to social, environmental, economic and cultural well-being.

The Town Council have met the following categories throughout 2021-2022 and need to consider how they are to meet these going forward into 2022-2023.

- 1 Recruitment and Employment Transformation Framework
 - Provided an opportunity for apprentice work through PRP
- 2 Environmental and Climate Change Risk Assessment
 - Working with PCC with fly tipping reporting and education, with a view to reduce fly tipping and encourage recycling.
 - Working with PCC to provide wildflower areas and more green space to include trees and other species of flowers.
- 3 Becoming a Carbon Neutral County
- 4 Doing Things Differently
- 5 Celebrating the Great Outdoors

- Provision of Funding to Tall Ships Wales Trust to provide opportunities to the community for sailing opportunities
- Provision of benches in the community

6 Community Participation

- Provision of Funding to Tall Ships Wales Trust to provide opportunities to the community for sailing opportunities to encourage participation
- Summer and Christmas community events

7 Understanding our Communities

- Providing Support to PCC services through engagement and support of waste and environmental services to help understand the needs and support required by the community.
- Provision of funding to Citizens advice Bureau to support ongoing services

8 Meaningful Community Engagement

- Working with PCC with fly tipping reporting and education, with a view to reduce fly tipping and encourage recycling.

7. Payment of Councillor Allowances

Below is a copy of the Councillor Allowances which had been paid for the financial year 22/23.

Councillor Name	Payment as a contribution to costs and expenses (max £150 per member)	Responsibility Payment (up to £500 to a maximum of 5 members)	Chair/Mayor's & Deputy Chair / Mayors Allowance	Financial Loss Allowance	Travel & Subsistence expenses	Care Allowance (up to a maximum of £403 per member per month)	Other	Total
Cllr P George	£0	£0	£1500	£0	£0	£0	£0	£1500.00
Cllr J George	£0	£0	£500	£0	£0	£0	£0	£500.00
Cllr S Oconnor	£150	£500	£0	£0	£0	£0	£0	£650.00
Cllr M Bowen	£150	£0	£0	£0	£0	£0	£0	£150.00
Cllr J Lyons	£150	£0	£0	£0	£0	£0	£0	£150.00
Cllr T Wilcox	£150	£0	£0	£0	£0	£0	£0	£150.00
Cllr G Manning	£150	£500	£0	£0	£0	£0	£0	£650.00
Cllr M Wiggins	£150	£0	£0	£0	£0	£0	£0	£150.00
Cllr M Williams	£150	£0	£0	£0	£0	£0	£0	£150.00
Cllr G Goff	£0	£500	£0	£0	£0	£0	£0	£500.00
Total	£1050.00	£1,500	£2000.00	£0.00	£0.00	£0.00	£0.00	£4,550.00

Cllr M Wiggins commented that Cllr T Wilcox did not accept the Councillor allowance for 22/23 as shown on the above table. She said that Cllr Lee, Cllr Lucas, Cllr Francis Hartery and Cllr Aston Jones are not showing on the above list as accepting the Councillor allowance for 22/23.

3. External Audit Approval for 2020-2021

The Town Clerk stated that the figures for the external audit had been provided for members to review. She said that these figures needed to be submitted to the Audit Office for Wales for scrutiny with a number of other documents. Part of this process is approval of the figures and requested members approval to submit the audit figures.

It was **PROPOSED by Cllr Manning**
SECONDED by Cllr Goff
RESOLVED: That the figures provided are submitted to the Audit Office for Wales for External Audit.

All members agreed

The Town Clerk stated that she had also included a copy of the budget for 2023/2024 for members within their papers.

4. Asset Register Review

The Town Clerk stated that Council is required to review its asset register on an annual basis, the document was included in members papers for them to review.

It was **PROPOSED by Cllr Manning**
SECONDED by Cllr Goff
RESOLVED: That the Asset Register has been reviewed and members agreed with the content.

All members agreed

5. Current Policies of the Town Council

The Town Clerk provided members with a list of policies which the Town Council works to. She said there is a requirement for these policies to be reviewed and updated from time to time. Most of the policies are allocated to specific committee's any other will be reviewed at full Council at a later date.

Policy/Procedure	Committee	Last Reviewed	Next Review Date
Absence and Sickness Policy	Personnel	08/09/2022	08/09/2025
Biodiversity and Environment	FC	06/04/2023	06/04/2024
Bullying Policy	Personnel	08/09/2022	08/09/2025
Capability Policy	Personnel	08/09/2022	08/09/2025
Code of Conduct	FC	01/05/2017	01/05/2022
Complaints Procedure	FC	06/04/2023	06/04/2026
Councillor Training	FC	06/04/2023	06/04/2025
Data Retention and Storage of documents	Town Clerk	06/04/2023	06/04/2026
Disciplinary Procedure	Personnel	08/09/2022	08/09/2025
Display Screen Equipment Policy	Personnel	09/09/2021	09/09/2024
Equal & Diversity Policy	Personnel	09/09/2021	09/09/2024
Financial Regulations	Finance	08/09/2022	08/09/2023
Financial Risk Assessment	Finance	08/09/2022	08/09/2023

Fire Emergency Procedure	Town Clerk	06/04/2023	06/04/2024
Freedom of Information	FC	08/09/2022	08/09/2025
Grant Awarding Policy	Finance	06/04/2023	06/04/2024
Grievance Procedure	Personnel	09/09/2021	09/09/2024
Health & Safety Policy	FC	06/04/2023	06/04/2024
Information Data Protection Policy	Town Clerk	08/09/2022	08/09/2025
Internet and Email Usage Policy	Town Clerk	Under review	
Lone Working	Personnel	08/09/2022	08/09/2025
Mayoral Allowances	FC	06/04/2023	06/04/2025
Maternity Policy	Personnel	09/09/2021	09/09/2024
Performance Review	Personnel	17/03/2022	17/03/2025
Persistent Complainants	FC	08/09/2022	08/09/2025
Protocol between members and Officers	Personnel	17/03/2022	17/03/2025
Sickness and Pay Policy	Personnel	09/09/2021	09/09/2024
Special Leave Policy	Personnel	05/04/2023	05/04/2026
Standing Orders	FC	01/05/2019	
Safeguarding Policy	Personnel	05/04/2023	05/04/2026

**5 TO RECEIVE AND CONSIDER THE FINANCIAL REPORT
ACCOUNTS FOR PAYMENT**

Date	Description	Amount
31.03.2023	British Gas – Gas bill	£265.67
31.03.2023	Post office – postage	£21.95
04.04.2023	Clarity Copier	£74.15
05.04.2023	P A Lynch	£1,600.00
05.04.2023	Rialtas	£325.00
05.04.2023	Pembrokeshire C Tax	£2,728.50
06.04.2023	Sage	£32.40
11.04.2023	BT Group	£156.47
11.04.2023	Google	£6.69
11.04.2023	Zurich Town & Parish Insurance	£2,712.11
12.04.2023	Eurooffice -office supplies	£59.23
13.04.2023	1 & 1 internet	£6.00
13.04.2023	One Voice Wales – Councillor training	£140.00

17.04.2023	Dyfed Alarms annual agreement	£132.00
17.04.2023	Dyfed Alarms annual service	£72.00
20.04.2023	Anthony Bamford window cleaning	£10.00
20.04.2023	P A Lynch - sundries	£59.47
21.04.2023	SWALEC – Albion Square	£96.06
23.04.2023	Bank Charges	£8.00
25.04.2023	Zoom meeting	£15.59
26.04.2023	Jugglestruck balance payment – Kings Coronation event	£425.00
27.04.2023	British Gas – Electricity bill	£48.22

PAYMENTS PREVIOUSLY AGREED e.g., Grants, Sec 137 payments, allowances

Date	Description	Amount
31.03.2023	Bethal outreach – warm rooms grant	£48.79
04.04.2023	St Patricks – warm room grant	£25.13
05.04.2023	Lighting and Illumination	£4,387.10
11.04.2023	Tall Ships Wales 2 nd Grant	£5,000.00
11.04.2023	Pennar Village Green – S Johns	£1,000.00
13.04.2023	The Pater Hall Warm rooms	£127.26
13.04.2023	Memorial Park grant – 1 st yr	£5,000.00
13.04.2023	Heritage trust grant – 1 st yr	£3,000.00
17.04.2023	Pembrokeshire CAB Grant	£5,000.00
17.04.2023	One Voice Wales membership	£1,824.00
17.04.2023	Cashpoint withdrawal – YHT School Fete prize	£50.00
25.04.2023	PCC Service Level Agreement – Memorial Park and St Patrick	£1,256.00

ACCOUNT RECEIPTS

Date	Description	Amount
02.04.2023	Interest	£62.29
14.04.2023	HMRC VAT	£4,762.17
24.04.2023	Precept	£70,903.42

SALARIES AND WAGES

06.04.2023– 05.05.2023	Salaries	£ 4,187.97
06.04.2023 – 05.05.2023	Tax & NI	£ 924.83
06.04.2023 – 05.05.2023	Pensions	£ 1,616.81

ACCOUNT BALANCES

27.04.2023	HSBC Business Account	£ 101,530.94
27.04.2023	HSBC Premium Account	£ 58,282.56

It was

**PROPOSED by Councillor J George
 SECONDED by Councillor S Lucas
 RESOLVED - That Pembroke Dock Town Council approve
 payment of the above Payments, Receipts, Salaries and
 Wages.**

6 TO CONSIDER COMMITTEE REPRESENTATION 2023/2024

The Town Clerk stated that committee representation needed to be considered for the forthcoming year.

Planning Committee

Councillor George Manning
 Councillor Jonathan George
 Councillor Gordon Goff

Councillor Pamela George
 Councillor Paul Aston Jones

Members agreed to take the planning committee representation to the next meeting due to Cllr Aston Jones not being present at the AGM to confirm if he would consider remaining on the planning committee.

Finance Committee

Councillor Stephen O'Connor
 Councillor Maria Williams

Councillor George Manning
 Councillor James Lyons

Councillor Michelle Wiggins

Personnel Committee

Councillor Gordon Goff
Councillor Tony Wilcox
Councillor Maria Williams

Councillor Claire Francis - Hartery
Councillor Jonathan George

Pater Hall Community Trust

Councillor Pamela George
Councillor S O Connor
Councillor Claire Francis – Hartery

Councillor Paul Aston Jones
Councillor Maureen Bowen

Development Committee

Councillor Paul Aston Jones
Councillor Simon Briskham
Councillor Stephen O'Connor

Councillor Claire Francis-Hartery
Councillor George Manning

Memorial Park Anniversary Committee

Councillor Gordon Goff
Councillor Jonathan George
Councillor Claire Francis-Hartery

Councillor Pamela George
Councillor Sarah Lucas

Twinning & Tourism

Councillor Jonathan George
Councillor Claire Lee

Councillor Pamela George

Other Committees

Action Plan Committee

Chairs of Committees plus the Mayor

Poppies/Remembrance Committee

Councillors Williams, P George, J George, S Briskham

Dr Jones Charity

Councillor Pamela George

Louisa Saunders Trust

Councillor Pamela George

Appeals Committee

Chairs of Committees plus the Mayor

Patient Participation group

Councillor Maria Williams

Power Station Community Group

Councillor George Manning

Valero Refinery Community panel

Councillor Pam George and Jonathan George

Port of Milford Haven advisory panel

Councillor George Manning

One Voice Wales Representative

Councillor Gordon Goff

Town Team/Regeneration

Councillors George Manning, Sarah Lucas, Claire Francis-Hartery, Simon Briskham

Friends of Memorial Park

Councillors Pamela George and Sarah Lucas

Heritage Centre

Councillors Pamela George and Michelle Wiggins

Governing bodies

Pembroke Dock Community School

Councillor Paul Aston Jones

Pennar Community School

Councillor Maria Williams

7	<p>ADJOURNMENT OF THE TOWN COUNCIL BUSINESS UNTIL 8th JUNE 2023 WILL BE PROPOSED, SECONDED AND VOTED UPON.</p> <p>It was</p> <p>PROPOSED By: Councillor J George SECONDED By: Councillor Francis-Hartery RESOLVED: That all statutory business be adjourned until the next meeting of Council to be held on Thursday 8th June at 1830hrs (6.30pm)</p> <p>There being no further business, the meeting closed.</p>