**PEMBROKE DOCK TOWN COUNCIL**

**Town Clerk: Sarah Scourfield**

**28 DIMOND STREET**

 **PEMBROKE DOCK**

**SA72 6BT**

**Tel: 01646 684410**

**e-mail:** **towncouncil@pembrokedocktc.org.uk** **25th April 2024**

Dear Councillors,

I HEREBY GIVE NOTICE that the Annual meeting of the Town Council will be held

**On Thursday 02nd May 2024 at 1830hrs (6.30pm).**

All members of the Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

If you are unable to attend please will you let me know so that I can record your apologies.

Yours sincerely,



SARAH SCOURFIELD

TOWN CLERK

**AGENDA**

1. To receive apologies for absence
2. Declarations on interest *(To receive any declarations of interest in any matter to be discussed at the meeting. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial)*
3. To Elect the Mayor for 2024/2025
4. To Elect the Deputy Mayor for 2024/2025
5. Questions and Answer session with members of the public (10 minutes)
6. Town Clerk Report
7. Annual Report 2023-2024
8. External Audit Approval for 2023-2024
9. Asset Register Review
10. Policy list of the Town Council
11. Argyle Surgery PPG Update
12. Pater Hall Works Update
13. To receive and consider the Financial Report
14. Committee representation for 2024/2025
15. To adjourn business of the Town Council meeting to 6th June 2024.

**CYNGOR Y DREF DOC PENFRO**

**Ysgrifennydd y Dref: SARAH SCOURFIELD**

 **28 DIMOND STRYD**

 **DOC PENFRO**

 **SA72 6BT**

**Tel: 01646 684410**

**e-bost:** **towncouncil@pembrokedocktc.org.uk** **25ed Ebrill 2024**

Annwyl Cynghorwyr,

YR WYF DRWY HYN YN HYSBYSU y cynhelir y cyfarfod blynyddol y Cyngor Tref yn cael ei gynnal

**02/05/2024 am 6.30pm**

Galwyd aelodau y cyngor i gyd fod yn bresennol er mwyn ystyriad a benderfynnu ar wanthaf y busnes i drafod fel gosodwyd isod.

Os na fedrwch mynychu allwch rhoi gwybod imi os gwelwch yn dda, er mwyn imi gael cofnodi eich ymddiheiuriad.

Yr eiddoch yn gywir



SARAH SCOURFIELD

Clerc y Dref

**AGENDA**

1. Derbyn ymddiheuriadau am absenoldeb.

2. Datganiadau o Ddiddordeb. (I dderbyn unrhyw ddatganiadau o ddiddordeb mewn unrhyw fater i'w drafod yn y cyfarfod. Gofynnir i'r Aelodau nodi natur y diddordeb a nodi a yw'n bersonol neu'n niweidiol)

3. Ethol y Maer ar gyfer 2024/2025

4. Ethol y Dirprwy Faer ar gyfer 2024/2025

 5. Sesiwn Holi ac Ateb gyda'r cyhoedd (uchafswm o 10 munud)

6. Adroddiad Blynyddol Clerc y Dref

1. Adroddiad Blynyddol 2023-2024

2. Cymeradwyaeth Archwilio Allanol ar gyfer 2023-2024

3.Adolygiad o’r Gofrestr Asedau

4. Polisiau’r Cyngor Tref

5. Diweddariad PPG Llawfeddugaeth Argyle

6. Diweddariad Gwaith Neuadd Pater

7. Derbyn ac ystyried yr Adroddiad Ariannol

8. Cynrychiolaeth y Pwyllgor ar gyfer 2024/2025

9. Gohirio busnes cyfarfod y Cyngor Tref hyd 6ed Mehfin 2024.