

**PEMBROKE DOCK TOWN COUNCIL
FINANCE COMMITTEE**

**MINUTES OF THE MEETING HELD ON
28th February 2025**

Present: Councillor S O'Connor Councillor M Williams
 Councillor M Wiggins Councillor T George
 Amanda Hart (Deputy Town Clerk)

1. Apologies for Absence

Councillor C Francis Boswell

2. Declarations of Interest

Cllr M Wiggins declared a personal interest on the grant application for Pembroke Borough AFC as her twin sons used to be part of the football club.

3. Minutes from meeting held on 22nd August 2024

It was **PROPOSED** by Cllr M Williams
 SECONDED by Cllr S O'Connor
 RESOLVED - That the Minutes of 22nd August 2024 are adopted as a true record.

4. Grant Applications

Plant Dewi - £970.00

Plant Dewi engage with 120 fathers locally offering sessions for fathers to attend where they can engage with projects which are low demand and sessions are shaped around interests and aspirations for the fathers.

The funding is requested for support to purchase food items for fathers who attend the project, also for materials to develop the growing hope project they are running.

Looking at the accounts the group for Pembroke Dock is called Cleddau Community – Dads Project who only have an allocation of £544 for the group.

A copy of the application form was in members papers.

Cllr George commented that she felt the application should be supported. Members discussed the application, and all agreed to support this application.

It was **PROPOSED** by Cllr M Wiggins
 SECONDED by Cllr M Williams
 RESOLVED – That the Finance Committee agree to support Plant Dewi's grant application for £970.00

6. 2025/2026 Budget

Looking at last year's spend there needed to be a few revisions needed for the budget. The Town Clerk had reviewed the overspends on the budget and the following items needed consideration.

1109 – Postage budget is currently set as £250 last year's spend was £279 (suggested budget £280)

1412 - Office cleaning budget set is currently £300 last year's spend was £409 (suggested budget £410)

If the above increases are agreed, it will be an increase of £140 on the budget. Which will be £228,032 compared to £227,892.

Members all agreed with the revisions that were needed.

7. Recommendations to Council

Plant Dewi and Pembroke Borough AFC grant applications.

SNAP had asked for a donation for their organisation. Members decided to take this request to the next Full Council Meeting and contact SNAP to advise them of this, and for future reference remind them of the formal grant process.

Paul Sartori sent a letter asking for Council support. Members agreed they should be advised that a formal grant application would need to be submitted.

8. Date of Next Meeting - TBC