

**PEMBROKE DOCK TOWN COUNCIL  
FINANCE COMMITTEE**

**MINUTES OF THE MEETING HELD ON  
29<sup>th</sup> May 2024**

Present: Councillor M Williams  
Councillor S O'Connor  
Sarah Scourfield (Town Clerk)

**1. Apologies for Absence**

Councillor C F Boswell, M Wiggins & P A Jones

**2. Declarations of Interest**

There were none

**3. Grant Applications**

- West Wales Maritime Centre - £996.00

Application was for funding to install cameras and tv to show the inside of the charterhouse lifeboat to visitors with mobility issues that are unable to access the viewing platform.

It was commented that the organisation is a growing group and working hard towards accreditation as a museum, it was agreed the purpose of the grant was beneficial to the tow and recommended to grant £996.00 to the organisation.

- Fire Station Open Day – Charity Donation

Pembroke Dock Fire Station will be holding a charity open day on Wednesday 31<sup>st</sup> July 2024, it will be a family fun day for the much-needed fire fighters' charity which provides assistance to both serving and retired firefighters, providing them with a broad range of health and wellbeing services. They have asked if the Council would provide a donation to the charity.

It was questioned if the grant would be directly benefitting people of Pembroke Dock fire fighters and is it easy to access the services when needed, it was agreed for more information to be sought.

**4. Warm Rooms funding for Summer Period**

Cllr Claire- Francis Boswell asked for this item to be raised asking if Council would consider extending the warm rooms funding into the summer period as the groups around the town have become more friendship groups and are well attended by residents. For the Winter period It was agreed for £1000 to be set aside for the warm rooms and this was utilised.

This was discussed and agreed that it was a well supported service with many attending each week, it was suggested that there are quarterly reports from each provider stating how many

people are benefiting from the service each week. It was recommended that funding was provided for April – September but August was excluded due to holidays etc.

It was recommended that £1000 was set aside from the donations budget, this would equate to approx. £16 per week for the 3 organisations who have previously claimed throughout the winter months.

## **5. Income and Expenditure Update**

A copy of the budget was presented to members, it outlined the earmarked amounts being held, Cllr O'Connor questioned some of the budget heads

- External Audit spends, the clerk commented the audit was behind by 1 year so was unsure when the payment for 23/24 period would be required.
- Service Level Agreements spent, the clerk commented that as there is a limit on the banks these had to be done in stages.
- Office Cleaning it was questioned if there had been enough budgeted for, the clerk commented that she would check and feedback if any more is needed within the budget.

## **8 Recommendations to Full Council**

- Grant Funding – West Wales Maritime Centre - £996.00
- Warm Rooms Funding – Funding allocated for April to September (excluding August) £1000 allocated from Donations

## **9 Date of next meeting**

TBC