

**PEMBROKE DOCK TOWN COUNCIL
FINANCE COMMITTEE**

**MINUTES OF THE MEETING HELD ON
29th May 2025**

Present: Councillor M Williams Councillor M Wiggins Councillor T George

1. Apologies for Absence

Councillor S O'Connor

2. Declarations of Interest

Cllr M Wiggins declared an interest in the Paul Sartori grant application.

3. Grant Applications

There have been 3 grant applications received for consideration. The current budget is £4,000

Pembrokeshire Vikings

The Vikings are a mixed ability rugby team, offering individuals of all abilities – including those with physical and mental disabilities the chance to engage in mainstream sport. They currently have over 60 active players with the numbers increasing all the time.

Funding amount requested - £500

Representation at Special Olympics Flag tournament in Paris, they are looking to raise funds to cover the transport to the event.

The application was discussed and it was recommended that the amount of **£100** was donated to the organisation.

Viking Explorer Scouts

Viking Explorer Scouts aim to engage and support young people in their personal development, empowering them to make a positive contribution to society, by providing fun, adventurous and educational

Funding amount requested - £2000

The grant is being requested to upgrade camping kit, tents and cookers.

3 person tent = £165.00 x 10 = £1650.00

Double Camping stove = £63.00 x 2 = £126.00

Solo stove set = £44.00 x 5 = £220.00

The application was discussed and it was recommended that the amount of **£165** was donated to the organisation.

Paul Sartori

Registered charity providing end of life care and a range of free services in Pembrokeshire

Funding amount requested - £500 (or an amount at your discretion)

Donation towards clinical services to support residents of Pembroke Dock.

The application was discussed and it was recommended that due to the funds being held by the organisation and it being a national organisation no funds would be granted.

4. Annual Return 25/26

Members reviewed the Annual Return for 25/26, which has been attached. The paperwork has now been signed off by the internal auditor, and his report is also attached for members consideration.

The year-end figures are as follows

In 2025/26 the Town Council budgeted to spend	£ 232,312
The precept for the year was	£ 227,712
The year-end figures show	
Receipts of	£ 228,711
Payments of	£ 204,430
This is an underspend of	£ 27,882

The bank account amounts as of 31st March 2026 are as follows

£ 123,638.48
<u>£ 61,376.81</u>
£ 185,015.29

With the earmarked amount of £88,213.95, this leaves an amount of **£96,801.34**.

In this financial year the Town Council have provided the figure of £4,912.00 in section 137 funding to supporting 7 organisations within the Pembroke Dock community and £19,000 in Service Level Agreements supporting 4 organisations.

5. Income and Expenditure Budget Update

Members reviewed the Income and Expenditure budget for 26/27 period; all members were happy with the budget.

6. Service Level Agreement – Pater Hall Community Trust

The SLA for the Pater Hall Community Trust requires renewal as it has comes to an end on 31/03/27, so to ensure the agreement continues with no delay the SLA needs reviewing attached for members was the current agreement, members of the finance committee reviewed the document and recommended for it to continue for a period of 5 years at £10,000.

7. Recommendations to Council

- Pembrokeshire Vikings grant - £100
- Viking Explorer Scouts grant - £165
- Service Level Agreement – Pater Hall Community Trust for 5 year period at £10,000 per year.

8. Date of Next Meeting – TBC