

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 4th April 2013

PRESENT: Councillors A McNaughton, P Kraus, M Murton, P E George, P Folland, D Earl, P Gwyther, J Phillips, C Fortune.

IN ATTENDANCE:

Moira Jenkins – Town Clerk

Sarah Scourfield – Assistant Town Clerk

159. APOLOGIES FOR ABSENCE

Apologies were received from Councillor S Perkins, T Wilcox & M Colgan

160. DECLARATIONS OF INTEREST

Councillor A McNaughton declared an interest in item 13 of the Private and Confidential Town Clerks report. Councillor's P George, A McNaughton and J Phillips declared an interest in item 144 of the Town Clerks report.

161. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

162. MINUTES 10th JANUARY 2013

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor A McNaughton

RESOLVED - That the Minutes of 7th March 2013 are adopted as a true record.

163. MATTERS ARISING FROM THE MINUTES OF 7th February 2013

157 Community Issues

It was questioned whether the names of Councillors who raised issues under Community Issues could be included in the minutes, members were informed that it was not a requirement of minutes for councillor names to be stated, the Town Clerk commented that in future Councillor names could be added if council wished.

151 Pavements of St Marys Road

It was commented that the roads were currently being repaired in the area but there still had been no work completed on the pavements.

133 Town Clerks Report Pembroke Dock Harlequins – Junior Rugby Finals day program

The Town clerk informed members that she had emailed Mr James Parfitt regarding the purchase of a advert for the program but had received no response.

154 Outside Bodies report – Festival group

Councillor P E George commented that she had spoken with the Pater Hall Trust with regards to the outstanding invoice, she informed members that the invoice was for a coffee morning and a Friday night dance and meetings had been removed from the invoice.

155 Financial report – Christmas Lighting

The Town Clerk informed members that within the accounts was a payment to Mr Paul Brockway for the erection and removal of Christmas lighting, she stated that Mr Paul Brockway was unable to fulfil the final year of his contract due to high demand of work. The Town Clerk stated that she and the Assistant Town clerk had liaised with Councillor P E George regarding this and therefore it was suggested that we contact Mr Brian Jones who erects and removes the Christmas lighting in Pembroke and requested him to provide a quote for Pembroke Dock, the Town Clerk informed members that the quote received from Brian Jones Electrical was very close to what the final year with Mr Paul Brockway would have been and recommended to members that his quote is accepted. Councillor P E George commented that in previous years it was very hard to get responses from companies to provide this service and recommended that Mr Brian Jones was used for the forthcoming 3 years. Members agreed that Mr Brian Jones is to be awarded the contract for the next 3 years.

157 Community Issues – Cigarette ends

The Town Clerk informed members that she had advertised for a 16 hour post which will include supplementing the Street Cleaning provided by the County Council and also work in the memorial park and relief caretaker.

The Town Clerk stated that 26 applications had been received for this post and she hoped that a new person will be employed by the end of the month.

158 Mayors Report

It was stated that there was a demonstration held outside South Pembs Hospital on 15th March, it was commented that the League of South Pembs hospital had helped with the demonstration. Councillor P Kraus commented that he was in contact with Tony Wales with regards to a way forward.

164. REPORT OF THE TOWN CLERK

138. Bi-Centenary Celebrations

The Town Clerk stated that at the last Town Council meeting it was requested asked that this was included for the next meeting. It was commented that the Memorial Lamp in Albion Square needs some attention, it was agreed that the names needed on the memorial need to be redone by a stone mason.

It was

RESOLVED - That the Town Council would look into the costings for redoing the names on the Albion Square Memorial Lamp in preparation for the Bicentenary.

It was commented that there was a memorial tablet located in the basement of the Pater Hall, which was from the original temperance hall before it was bombed in the War. It was stated that the tablet would be incorporated into the building refurbishments of the Pater Hall and stated that to make more of a historical feature of the tablet a plaque would be needed with an explanation of the story of how the town was bombed.

After discussion

It was

RESOLVED - That the Town Council would look into the costings and materials required for the plaque.

139. List of Civic Dinner Guests

The Town Clerk informed members that she had included in their papers the list of proposed guest to be invited to the Civic Dinner in May. The Town Clerk commented that also included were the costings for the dinner for members information. The Civic dinner guest list was agreed.

Members commented on their disappointment that Tenby Town Council were holding their Civic Mayor Making on the same day as Pembroke Dock, it was commented that Pembroke Dock had always held their Mayor making on that weekend.

140. Hanging baskets tenders

The Town Clerk stated that she had received two quotes for the hanging baskets this summer.

Richard Mason Gardening services and Hill farm Nursery.	£1,923.00
Bush School Nursery	£2,025.00

The Town Clerk commented although the Hill farm quote was lower than Bush Nursery by £102 she proposed to Council that the quote from Bush School Nursery was accepted as the flowers that were in the hanging baskets last summer were very good despite a wet and windy summer.

It was

RESOLVED - That the Town Council would accept the quote for Bush School Nursery for the Summer of 2013.

141. Pater Hall Community Trust minutes

The Town Clerk commented that there was a copy of the latest minutes enclosed in members papers.

142. Street Art Project.

The Town Clerk stated that at the last Town Council meeting it was agreed to support this project to the sum of £200.00. At that meeting it was highlighted that the Trunk Road Agency were opposing the street art being painted onto the hoarding at the old Silcox garage site. The Town Clerk informed members that she had received an email informing Council that the latest idea was that this artwork will be done on banners which can be hung in different locations around the town.

The Town Clerk stated that she had notified Mr Matt Done that the Town Council have offered to contribute £200.00 towards this project.

143. Financial Requests.

Pennar Robins

The Town Clerk stated that she had received a request from Pennar Robins asking whether the Town Council would grant £100.00 to assist them with printing the programmes for a AFC junior football festival being held on 24th August in the town.

It was

RESOLVED - That the Town Council would grant £100.00 to Pennar Robins to assist with the AFC Junior Football Festival.

144. Pembroke Dock Community School

The Town Clerk commented that she had received a request from this school to help with the purchase of iPads which have been proven to help children with Special Educational Needs. Each iPad costs over £200.00 but any contribution towards this project would be welcomed.

Members commented that they had some reservations regarding the application, it was commented that the Town Council should only be supporting something which the educational authority could not support. After discussion

It was

RESOLVED - That the Town Council would not donate towards the purchase of the Ipads for the school, but welcomed further applications in the future.

145. Royal Navy Association

The Town Clerk stated that she had received a request from this organisation asking whether the Town Council would be prepared to make a grant towards engraving 3 new stones in remembrance to those who lost their lives at Freshwater West. The amount of grant being sought was £550.00

After discussion

It was

RESOLVED - That the Town Council could not grant to this cause due to the policies set in place.

146. Pennar Community Church

The Town Clerk informed members that she had received a request from this organisation asking whether the Town Council will make a grant to them to help with the cost of providing disabled access and toilets. The total amount needed was £9,500 and any contribution would be welcome. It was commented that something like this should have been included in their original grant application before starting the build. After discussion

It was

RESOLVED - That the Town Council could not grant to this cause due to the policies set in place.

147. Pembrokeshire Communities First- Pembroke Dock Community School Holiday Club

The Town Clerk stated that she had received a letter from Communities First asking whether the Town Council would support the summer holiday club that was organised by the school which was targeting local disadvantaged families. The total cost of the holiday club is £6,000. Any contribution would be welcomed.

It was

RESOLVED - That the Town Council would grant £100.00 to the Pembroke Dock Community School Holiday Club.

148. Music Centre – Meyrick Street

The Town Clerk stated that she had received a letter from Mandy Phillips, Peggy and Gareth John of the Music Centre thanking the Town Council and in particular the Mayor and Councillor Lee for the visit they made to the shop on the closing day. They are grateful to the Town Council for their thoughtfulness.

165. SUPPLEMENTARY REPORT OF THE TOWN CLERK

149. Mid and West Wales Fire and Rescue Authority Annual Improvement Plan 2013-2014

The Town Clerk informed members that the plan was now available for members to read at

150. Surplus Furniture – Pembroke Power Station

The Town Clerk informed members that she had received an email from Ms Mari Lewis from RWE Power asking whether the Town Council know of any local community groups who could benefit from spare furniture at their office. The Town Clerk informed members if anyone knew of any community group who could benefit from the office furniture they should contact Ms Lewis direct as soon as possible.

151. Pembroke Dock Community School - re launch

The Town Clerk stated that she had received a letter from the head teacher Ms Thomas, informing council that the school was to re-launch its image in the community in order to move on from some sad history associated with the school.

The Town Clerk informed members that the staff and governors of the school plan to repaint the school so it will no longer be referred to as the “Blue School “ and also to rename the school. There are a few colours to choose from which are

British Racing Green
Gold Ochre (mid Terracotta)
Pembrokeshire Pink
Spanish Brown
Heritage Red

After Discussion
It was

RESOLVED - That the Town Council would like to see the school Pembrokeshire Pink and any suggestions of names would be emailed to the Town Clerk

152. Park Street Cemetery – Schedule of headstones

The Town Clerk informed members that she had acquired this schedule and will keep it in the office if anyone needed to access it.

166. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING OUTSIDE BODIES

POLICE FORUM

Councillor M Murton commented that she had recently attended the Police Forum; she commented that there was a new inspector for the area Ross Evans. She stated the community priorities were House of Multiple Occupancies, parking and dog fouling. Councillor M Murton commented that there was discussion about forming neighbourhood watch areas around the town, but it was something that would be looked at to see which areas of the town would benefit.

167. FINANCIAL REPORT

It was

**PROPOSED by Councillor M Murton
SECONDED by Councillor P E George**

RESOLVED- that the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed

168. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

There were no agenda items for the next business meeting.

169. COMMUNITY ISSUES

Pavements and Roads within the Town

Councillor M Murton informed members that she had been receiving constant complaints from residents with regards to the pavements in and around the town and questioned what could be done to ensure the pavements and roads in and around the town were looked at by the County Council. Councillor J Phillips commented that she had raised this issue at a recent regeneration meeting and commented that it was no good the County Council just filling the pot holes. The Town Clerk informed members that at the last meeting of the Town Council she requested that Councillors provide her with a list of areas which needed attention, but she had only received three responses. The Town Clerk asked member's to send her areas which needed attention; she could then contact the County Council with the information.

Village Green – Pennar

Councillor C Fortune informed members that the Town Council were still awaiting a response from Huw Miller of the County Council on a decision of the Village Green application. The Town Clerk stated that she had been in contact with Mr Huw Miller and was promised that a decision would be with her by a certain date but this date had already passed, the Town Clerk informed members that the County Council could go against the Inspectors report to register the land as a village green. It was questioned if this did happen what the Town Council could do as a lot of money was spent on the legal battle with regards to this application.

170. MAYORS REPORT

The Mayor informed members that he had been recently street cleaning and dealing with complaints received from residents with regards to the state of the pavements and roads, he commented that he had made some enquiries regarding the old railway line and also he had been in contact with Keith Mitchell with regards to the marina and about the maritime society keeping their yard if the marina does go ahead.

171. PRIVATE AND CONFIDENTIAL

It was

**PROPOSED by Councillor A McNaughton
SECONDED by Councillor M Murton**

RESOLVED – That the public and press be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.