

At a Meeting of **Pembroke Dock Town Council** held at the Pater Hall, Pembroke Dock on Thursday 13th December 2012

PRESENT: Councillors A McNaughton, P Kraus, M Murton, K Becton, M Colgan, P Gwyther, D Earl, S Perkins, P Folland, J Phillips

IN ATTENDANCE:

Sarah Scourfield – Acting Town Clerk
Natasha Smith – Administration Support

112. APOLOGIES FOR ABSENCE

Councillors P George, T Wilcox, A Lee

113. DECLARATIONS OF INTEREST

Councillor M Colgan declared an interest in item 109 of the Town Clerks report, funding request for Castle and Grove association Christmas party.

114. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public.

115. MINUTES 29th NOVEMBER 2012

It was commented that item 107 – Pater Hall Community Trust should state it was the “first meeting” not final meeting and that the work will start in late January.

It was

PROPOSED by Councillor A McNaughton

SECONDED by Councillor P Folland

RESOLVED - That the Minutes of 29th November 2012 are adopted as a true record.

116. MATTERS ARISING FROM THE MINUTES OF 29 November 2012

Retrospective planning application for 10 Meyrick Street for House of Multiple Occupancy

The Acting Town Clerk advised the Council members that the police have been in contact and they would be doing a report, alongside the fire brigade, to highlight the issues of anti-social behaviour that have been occurring in the street. Councillor S Perkins advised members that the application for 10 Meyrick Street will hopefully be going to the full Planning Committee of the County Council.

Argyle Medical Group

Councillor K Higgs asked if anybody had attended this meeting with the practice that was scheduled for 3rd December 2012. It was commented that Councillor C Fortune had attended this meeting, but as she was unable to attend the Town Council meeting, there was no feedback available. The Acting Town Clerk advised the Council that she would chase this.

117. REPORT OF THE TOWN CLERK

108. Pater Hall Disability Access

Councillor K Becton commented that it was two years since the meeting with Alan Hunt and that there was anticipation that there would be a lift and that the Town Council offices would be moved, however she felt that this was not feasible. Councillor P Gwyther went on to explain that there would be disabled access to the front of the building which would lead in from Lewis Street and that there was also the option to ring the bell located outside the Town Council offices to get the attention of the office staff. It was commented that this was not an acceptable form of gaining access to the Town Council services as people are being treated differently. It was explained that The Town Council Offices and the Chamber were the main issues and it was suggested that the Access Officer of the County Council should attend again to find a way forward. It was commented that when this meeting was arranged, members of the Town Council and Pater Hall Trust should be present.

109. Financial Requests

Pembroke Dock Sunderland Trust

The Acting Town Clerk stated that this organisation had sent in a grant application. They had asked for £1157.16, in order to replace an old computer.

PROPOSED by Councillor S Perkins

SECONDED by Councillor D Earl

RESOLVED that the Council has declined this application, due to the amount held in the accounts.

Children's Christmas Party

The Acting Town Clerk informed members that a financial request had been received by Councillor M Colgan for the amount of £50, for a Christmas party to be held in St Patrick's Hall for the children. The Council clarified with Councillor M Colgan for which association this was for. Councillor M Colgan explained that it was for the Grove and Castle Street Community Group. It was commented that if a group wants to make a financial request, they should do so in writing and not through a Councillor. It was agreed that the group would put the request in writing.

118. SUPPLEMENTARY REPORT OF TOWN CLERK

110. Planning Applications

12/0765/Pa - 29 Dimond Street, Pembroke Dock – Change of use to House of Multiple Occupancy

Councillor Murton commented that this is the same developer, who has the property in Meyrick Street and that the Council is against this application, for the same reasons as his prior application in Meyrick Street. It was commented a strong case had to be put forward to get it to full committee via a Councillor. The Acting Town Clerk advised that the application from 10 Meyrick Street was objected on the grounds of unreasonable behaviour as there was major police presence. It was stated that application 12/0765/Pa should be objected on the grounds of issues with the previous HMOs within the town and with the police force already stretched it is taking them away from important issues.

Councillor Gwyther commented that the Western Telegraph should be contacted to express disappointment that nothing went in the paper after the previous meeting. It was agreed that a press release would be sent, expressing the Council's concerns about anti-social behaviour and parking issues.

111. Planning Decisions

12/0577/Pa – Erection of two Industrial Units – Land North of Richmond Road, Llanion, Pembroke Dock – **Refused**

12/0628/Pa – Erection of illuminated fascia sign and projecting sign – 55 Bush Street, Pembroke Dock - **Granted**

112. Financial Assistance

Urdd Gobaith Cymru

A letter had been received from this organisation asking for funding. The Council declined this request as it was outside of policies for Pembroke Dock Town Council.

Samaritans

A letter had been received from this organisation asking for funding. The council declined this request as it was outside of policies for Pembroke Dock Town Council.

113. Thank you letter

A thank you letter from Sgt Callum Cook had been received, thanking the Council for their donation towards his trip to Normandy.

114. Town Council Meetings in the New Year.

Councillor P Gwyther requested for a paper to be put to members regarding the upcoming developments of the Pater Hall, as stated the Council Chamber will be out of action for a number of meetings. The Town Clerk asked members' views for which room should be used for the meetings, during this period, so that she could get the room booked. After discussion, it was agreed that the Warrior Room would be the best option.

It was

PROPOSED by Councillor D Earl

SECONDED by Councillor M Colgan
RESOLVED The Warrior Room would be used as an alternative venue

The Pater Hall Community Trust had been in touch to ask the Council where the Dockyard Roll of Honour Board could be stored safely, whilst the grant work is taking place. After discussion, it was agreed that it should be offered to the Museum Trust, as it is a Museum piece.

PROPOSED by Councillor D Earl
SECONDED by Councillor M Colgan
RESLOVED that the items would be offered to the Museum Trust.

119. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING OUTSIDE BODIES

Police Forum

Councillor Murton explained that the meeting on 5th December 2012 was very informative and she also commented that it was nice to see Councillors A Lee and M Colgan in attendance. Councillor Murton explained that at the next meeting, scheduled for 2nd January 2013, there would be a presentation on metal theft and action fraud.

Festival Committee

Councillor Perkins extended her thanks to everybody for their help with the festival on Friday 7th December and commented at the exceptional turn out this year.

At this point the Town Clerk thanked everybody for their help with the Santa Grotto Day on Saturday 8th December. There was a great turn out and over 70 letters to Santa have been replied to.

Pater Hall Community Trust

Councillor Gwyther advised the Council that a fifth Trustee had been appointed, his name was Andrew Johnston who currently helps with WWA of Dance.

120. FINANCIAL REPORT

Date	Description	Amount	Payment Method
12/11/2012	BT – Analogue legacy rental cover – redcare	£109.92	BACS
12/11/2012	P Dock Winter Festival – Grant	£45,00.00	BACS
05/11/2012	Stationary	£4.81	
06/11/2012	British Legion – Wreaths	£76.00	CHQ 100157
16/10/2012	Princes Gate Water	£5.94	CHQ 100156
25/10/2012	Postage	£17.10	

PAYMENTS PREVIOUSLY AGREED eg, Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
06/11/2012	Mayoral Allowance	£800.00	BACS

ACCOUNT RECIEPTS

Date	Description	Amount

SALARIES AND WAGES

06/10/2012-05/11/2012	Salaries and Wages	£3525.32
06/10/2012-05/11/2012	Tax and NI	£1006.93

ACCOUNT BALANCES

26/10/2012	HSBC Current Account	£6,093.14
26/10/2012	HSBC Premium Account	£82338.31

This report was

PROPOSED by Councillor P Folland

SECONDED by Councillor M Colgan

RESOLVED that the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed

121. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

Councillor Earl commented that, after the Festival, he has ended up with a generator which belonged to the Town Council, he commented that the generator needed repairing, and questioned if members wished for the generator to be fixed. It was commented that quotes should be gained and brought back to the Town Council.

Councillor Perkins explained that there were concerns regarding the current state of the Pump House. The Town Clerk commented that the fascia's need replacing, but there is quite a large crack coming through it, so the Town Clerk suggested that we get an expert to look at this. This will be discussed at the next meeting.

122. COMMUNITY ISSUES

Councillor Perkins explained that she had attended a meeting this week with Councillor A Lee. They both met with the County Councillors to discuss regeneration. Councillor Perkins urged the Council to think of ideas for this, so that funding can be looked at. She commented that Fishguard had done very well through regeneration funding.

123. MAYORS REPORT

1st December 2012 – District Swimming Club – Pembroke Leisure Centre

11th December 2012 – Judging of Christmas Windows - Haverfordwest

The next meeting will be held on Thursday 10th January 2013.