

At a Meeting of Pembroke Dock Town Council
held at the Pater Hall, Pembroke Dock on
Thursday 15th March 2012

PRESENT:

Councillors A McNaughton, P Kraus, P Folland, S Perkins, M Murton, A Lee, M Colgan, P E George, J Phillips, C Fortune, D Earl & K Higgs.

IN ATTENDANCE:

Moira Saunders- Town Clerk
Sarah Scourfield – Assistant Town Clerk

142. APOLOGIES FOR ABSENCE

Apologies were received from Councillor P Gwyther, T Wilcox & C Gwyther.

143. DECLARATIONS OF INTEREST

There were no Declarations of Interest received from members.

144. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from the members of the public

145. MINUTES

It was

PROPOSED by Councillor M Murton

SECONDED by Councillor P Folland

RESOLVED - That the Minutes of 16th February 2012 are adopted as a true record.

146. MATTERS ARISING FROM THE MINUTES OF 16th February 2012

Pg 85 Minute 133 Community Issues

It was commented that the bike track was now completed and issues surrounding the height of the wall have now been resolved. The insurance is virtually in place and once this happens then the bike track will be quietly opened with a big opening after the Election period.

Pg 85 Minute 133 Community Issues

It was questioned if there had been any response regarding the road markings on Commercial Row. The Town Clerk stated that she had contacted the Area Maintenance Engineer at the County Council regarding the issue and was waiting for a reply.

Pg 86 Minute 166 Hywel Dda

It was commented that a number of members attended the Health Event on 20th February with concerns raised, it was stated that issues with Argyle Surgery were picked up and were going to be looked at, but members stated that the fight had to keep going and to fight for what the Town wanted.

Pg 89 Minute 179 Play Equipment

The Town Clerk informed members that she had contacted Mr Murray of the County Council regarding the play equipment at Western Way; she stated that the equipment at Western Way could not be replaced, but he would try to spend the money in Pennar and the Memorial Park.

Pg 92 Minute 137 Argyle Surgery

It was commented that further to recent complaints highlighted by a resident of Pembroke Dock, there was no investigation done so the complaint was chased up by a member of Pembroke Dock Town Council and the resident then received a letter of apology. It was commented that the Practice Manager Juliet Goldsworthy blamed staff for the issues, but members stated that the situation is not being improved.

147. REPORT OF THE TOWN CLERK

186. Town Rider Service

The Town Clerk informed members that since the last town council meeting she had

received information that Carl Sargeant AM the Minister concerned has agreed to a review of the voluntary transport services throughout Wales, this will of course include a review of the Town Rider Service in this area. Pending the results of that review the funding for the service will be continued.

187. SLCC Conference 18th July 2012 in Swansea

The Town Clerk stated that there is to be a conference in Swansea on 18th July 2012. It will include speakers from Planning Aid Wales, the Welsh Audit Office and the Public Services Ombudsman for Wales and would give Sarah and myself the opportunity to network with other community council officers. The cost to the Town Council is £65 each, a total of £130 plus travel costs.

It was

PROPOSED by Councillor C Fortune

SECONDED by Councillor P E George

RESOLVED - That the Town Clerk and Assistant Town Clerk attends the SLCC Conference on 18th July with the Town Council to pay costs.

188. West Wales Maritime Heritage – Financial assistance request Diamond Jubilee event

The Town Clerk informed members that she had received a formal request from this organisation for financial assistance to help pay towards costs to be incurred to arrange a parade of boats on the Cleddau river in celebration of the Queen's Diamond Jubilee. The costs are made up of fees to be paid to hire various vessels. The request is for £250. The Town Clerk commented that she had previously explained the budget for grants was currently overspent so if Members wish to make this contribution it must wait until the new financial year starts. After discussion it was agreed that more information should be asked for regarding the costs and scale of the event and if the costs would be shared with Neyland.

189. Coastal Path clean up 27th April-29th April 2012

The Town Clerk informed members that the Wales Coastal Path will open on 5th May 2012 and Keep Wales Tidy will be organising a pre-launch clean up over the weekend 27th-29th April. .

Wales will be the only country in the world where you can walk the entire length of a country's coastline. This is a great opportunity for Keep Wales Tidy to work with a number of different national agencies together with the public and receive a huge amount of national press coverage and help to ensure the path's success.

If anyone is interested please let me know and I can pass on details.

190. New printer for the Town Council Office

The Town Clerk advised members that with their papers there was a report about the purchase of a new printer for the office. The Main laser printer which did belong to the Trust but is now in the ownership of the Town Council has not been working properly for some time.

She stated that from the report prices vary enormously as do the cost of the toners. Prices had been sourced from a local company as well as internet ones.

The printer that was recommended to be purchased was the Xerox Phaser 8560DN at a cost of £345; the toners for this machine were £124.99.

It was

PROPOSED by Councillor D Earl

SECONDED by Councillor K Higgs

RESOLVED - That the Town Council purchase a new printer

191. Pembrokeshire LDP- Focussed Changes Consultation and Submission

The Town Clerk stated that she had received information from the County Council with regard to proposed changes. The consultation period on these changes closes on 13th April 2012.

These focussed changes seem to be correcting 'mistakes' where land has been omitted or included by mistake. The changes for those who have access to the internet can be found on www.pembrokeshire.gov.uk/planning and hard copies are available from County Hall. The Town Clerk informed members that If anyone wanted a copy to ask.

192. Election

The Town Clerk advised members that she had the packs for current members who intend to stand again for Town Council. She stated that she would distribute them on the evening of the meeting. The Town Clerk commented that she had been asked to ensure that these completed forms are with the County Council on 23rd March. The Town Clerk asked members to ensure that the completed forms were in her office by 1.00pm on Thursday 22nd March so that she could deliver them to the County Council on the 23rd March 2012. The Town Clerk informed members that electoral numbers would be needed for proposers and seconders and members should contact the office for these.

193. Planning Decisions

11/0932/PA- Change of use to retail, new shop front and internal works to house of multiple occupancy – 22 Commercial Row, Pembroke Dock, SA72 6JN – **Refused**

11/0898/PA – Erection of house – Plot 4 Hobbs Point, Richmond Road, Pembroke Dock – **Granted**

11/0952/PA – Change of use to 3 units of accommodation – 42 Laws Street, Pembroke Dock, SA72 6DL – **Refused**

11/0908/PA- Erection of dwelling – Garden of 2 Stranrear Lane, Pennar, Pembroke Dock, SA72 6SA – **Granted**

11/0952/PA – Change of use to 3 units of accommodation – 42 Laws Street, Pembroke Dock, SA72 6DL – **Refused**

11/1027/PA – Erection of boundary wall and creation of driveway – 49 Hawkstone Road, Pembroke Dock, SA72 6HW – **Granted**

11/0974/PA – New Road and parking area to connect existing parking to play area – Pennar Infants School Cross Park, Pennar, Pembroke Dock, SA72 6SW – **Granted**

148. SUPPLEMENTARY REPORT OF THE TOWN CLERK

194. The Pembroke Dock Sunderland Trust- New Visitor's Centre

The Town Clerk informed members that the Trust is about to open a Fleets to Flying Boats Centre located at the Fleet Surgeon's House. It will be an all year round visitors centre together with a themed café. The building will also house the archive centre.

She stated that the Trust was asking the Town Council to send them a letter explaining how council might be involved with the new project. They would like Council to tell them how you might support the trust either by visiting individually or as a group or joining the volunteer team.

The Town Clerk commented that they would like a letter supporting their on-going programme to be sent from the Town Council. They want council to indicate what specific value a project like theirs offers to the community and if council feels there is a need for this project. After Discussion members agreed a letter of support should be sent.

195. MIU Closure news

The Town Clerk informed members that Hywel Dda had announced that Tenby Cottage Hospital will be opening on 2nd April 2012 the opening hours will be 10 am to 6pm seven days a week. South Pembro opening on 2nd April opening hours 1.30 pm to 9.30 pm seven days a week.

The situation will be reviewed again in 3 months and the outcome of that review will be communicated at the end of June.

196. Village Green application to register

The Town Clerk stated that she had informed everyone that the report written by the Inspector who held the public enquiry last summer can be made public. It is a long and detailed report but the recommendation made by the inspector is that the land is registered with the County Council as a village green.

Mr Miller, the head of legal services in Pembrokeshire County Council, has decided to seek more legal opinion with regard to the issues surrounding the initiation of the application. Mr Miller will then advise the County Council on registration.

197. Town Band

The Town Clerk informed members that she had recently received a letter from the Town Band regarding their attendance at the remembrance Sunday service. The Town Clerk stated that she had spoken with the Treasurer of the Town Band who stated that the insurance had not been requested as there was currently enough money in the accounts to cover the payments.

149. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were no items to discuss.

150. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Police Forum

It was stated that at the recent meeting the previous months actions were discussed which included antisocial behaviour, all included had been given formal warnings, PCSO's have now been given the power to seize scrambler bikes and the priorities for the month focused on the antisocial behaviour around the town.

151. FINANCIAL REPORT

ACCOUNTS FOR PAYMENT

The following accounts are submitted for approval of payment:-

Date	Description	Amount	Payment Method
09/02/2012	Post Office – Postage	£15.31	
16/02/2012	SLCC – Good Cllr Guides	£16.00	CHQ 100123
20/02/2012	Pater Hall Internet	£152.36	BACS
21/02/2012	Postage	£9.84	

SALARIES AND WAGES

06/02/2011-05/03/2012	Salaries and Wages	£3915.45
06/02/2011-05/03/2012	Tax and NI	£875.84

ACCOUNT BALANCES

08/03/2012	HSBC Current Account	£4088.06
08/03/2012	HSBC Premium Account	£81017.50

It was

**PROPOSED by Councillor S Perkins
SECONDED by Councillor K Higgs**

RESOLVED - That the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed.

152. AGENDA/REPORT ITEMS FOR THE NEXT MEETING

There were no items to be brought to the next meeting

153. COMMUNITY ISSUES

It was commented that a member had been approached by the wife of ex Councillor Don Cook to request for a painting to be commissioned and hung in the Pater Hall in memory of her husband; members agreed this was an issue for the Pater Hall Trust to discuss.

Cigarette ends

It was highlighted that there was a lot of cigarette ends outside the Prince of Wales and Bet Fred, it was commented that as this is classed as littering the local PCSO team should be contacted.

Land Dimond Street

It was questioned if there was anything that could be done regarding the land on the Corner of Dimond Street and Law Street, it was stated that planning had been agreed for this area but as it is private land there is little that can be done.

Cannon in Water Street

It was questioned if the Cannon in Water Street could be repainted, it was commented that this was agreed with the County Council that this would be done through the Pembroke Dock Environmental Action Team some time ago. It was stated that the ownership of the cannon would have to be checked before anything can be done.

Bicentenary Fundraiser Event

It was commented that there would be a Stars in their eyes event being held in the Pater Hall on Saturday 24th March 2012 as a fundraiser for the Bicentenary.

154. PRIVATE AND CONFIDENTIAL

It was

PROPOSED by Councillor S Perkins

SECONDED by Councillor C Fortune

RESOLVED - That the public and press be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.