

At a Meeting of Pembroke Dock Town Council  
held at the Pater Hall, Pembroke Dock on  
Thursday 30<sup>th</sup> June 2011

**PRESENT:**

Councillors A McNaughton (Mayor), P E George  
M Murton, K Becton, P Gwyther, M Colgan, P Kraus, D  
C Gwyther, K Higgs, T Wilcox & J Phillips

Earl,

**IN ATTENDANCE:**

Moira Saunders- Town Clerk  
Sarah Scourfield- Assistant Town Clerk  
Medi George- Western Telegraph Representative

**34. APOLOGIES FOR ABSENCE**

Apologies were received from Councillor S Perkins

**35. DECLARATIONS OF INTEREST**

Councillor A McNaughton declared an interest in Planning Application 11/0026/PA  
Councillor P Gwyther declared an interest in item 49 of the Town Clerk report  
Councillor M Colgan declared an interest on item 57 of the Supplementary Report of the  
Town Clerk

**36. PRESENTATION FROM MR DAVID PERRY FROM PEMBROKESHIRE BUSINESS HUB**

Mr David Perry introduced himself to Council members stating that he works for the County Council in the regeneration centre. He commented that the role of his department was to take any enquiries from local businesses regarding any matter they may have, and help them to gain the relevant information they may need. Mr Perry stated that Pembrokeshire Business Hub works very closely with PBI delivering advice on business start up, and also offering existing businesses advice regarding HMRC issues. Members questioned if there were grants available for starting up a business, Mr Perry commented that there are currently no grants available, but there is free support available.

Mr Perry stated that the advice given is a free service and if anyone was interested to contact Pembrokeshire Business Hub was located in the Technium Centre or can be contacted via the telephone 01646 682184.

**37. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC**

There were no questions from members of the public

**38. MINUTES**

Councillor P Gwyther commented that in Minute 28 Matters arising from the minutes of 12<sup>th</sup> May should read "but felt that the oath taken should be considered." Not "but felt that the oath taken by the Deputy Mayor should be considered.

It was

**PROPOSED by Councillor P E George  
SECONDED by Councillor M Murton**

**RESOLVED - That the Minutes of 2<sup>nd</sup> June 2011 are adopted  
as a true record with the relevant changes.**

**39. MATTERS ARISING FROM THE MINUTES OF 2<sup>nd</sup> JUNE 2011**

**Minute 27 Town Council Flags-** the Town Clerk informed members that she was due to meet with John Evans of the Sunderland Trust in the upcoming week.

**Minute 29- 20 Planning Issues-** The Town Clerk stated that she had contacted the Planning department of the County Council regarding an officer attending a Council meeting to answer questions and was told that the Planning Department could not do this as they could not provide the same service to all neighbouring local councils.

**Minute 29 – 23 Cemetery Grass cutting** – Councillor P E George questioned if there had been any developments with the grass cutting in the cemetery. The Town Clerk stated that she was waiting to hear from The County Council.

#### **40. REPORT OF THE TOWN CLERK**

##### **45. Llanion Lodge**

The Town Clerk stated that the recent planning applications that have been made by the owner of this establishment have been refused by the County Council, but the business has carried on ignoring the lack of approval.

The Town Clerk informed members that the owner of the business had lodged an appeal against the decision to refuse a change of use of the Bed and Breakfast guest House Dining Room to an all-day diner with the Planning Inspectorate.

The Town Council had already made comments with regard to the original planning application but further comments could be made. The Planning committee recommended the lack of parking in an already congested area should be reinforced to the Planning Inspectorate.

##### **46. Fingerpost signs**

The Town Clerk stated that the Town Council own 5 fingerposts signs that are installed around the town. She commented that she had been approached by a business in St Govan's Centre who asked whether a sign to St Govans Centre could be included on these posts. Members felt signage for St Govans should be provided by the landlord, and suggested the Town Clerk approached the Landlord to inform him of the situation.

##### **47. Pembroke Power Station – Environment Agency**

The Town Clerk commented that she had circulated an email with information about a meeting to be held in Pembroke Town Hall on 28<sup>th</sup> June. The Environment-Agency are now consulting on the draft decision to grant an environmental permit to RWE npower plc for the operation of a gas fired power station at West Pennar, Pembroke. The consultation runs from 20<sup>th</sup> June until 18<sup>th</sup> July 2011. Members agreed for the consultation committee to look at the proposed consultation.

##### **48. Purple Routes Play Project Official Launch**

The Town Clerk informed members that Purple Routes is a joint Carmarthenshire and Pembrokeshire Big Lottery Fund awarded play project run by the Carmarthenshire Association for Voluntary Service (CAVS). The aim of the Purple Routes is to facilitate free of charge open plan access play sessions, where children and young people take an active role in their own freely chosen play. She stated that In Pembrokeshire 6 areas have been chosen which includes Pennar. On Wednesday 13<sup>th</sup> July from 9.30 am to 2.00 pm the Purple Routes Project will have its official launch at Manor House Wildlife Park by Anna Ryder Richardson. Councillors P E George, M Cogan & A McNaughton commented that they would like to attend the launch on 13<sup>th</sup> July.

##### **49. Jahda Davies – request for financial assistance.**

The Town Clerk informed members that she had received a letter from Jahda asking if the Town Council could help her. The Town Clerk stated that Jahda is a Scout at 1<sup>st</sup> Pembroke Haven Scout Group in Pennar. The group are going to France on August 19<sup>th</sup> 2011 which is a scouting venture and gives the young people the opportunity to mix with groups in different countries and gain badges in different elements to help educate them within the scouting movement.

It was

**PROPOSED by Councillor M Colgan  
SECONDED by Councillor P E George**

**RESOLVED - That the Town Council donate £50 to the 1<sup>st</sup> Pembroke Haven Scout Group, towards the costs of the trip for Jahda Davies.**

*A vote was taken with 6 members for, 2 against and 1 abstention*

##### **50. SLCC Membership**

The Town Clerk stated that membership of the Society of Local Council Clerks was due for renewal. This will cost the Town Council £151 for the year's membership.

It was

**PROPOSED by Councillor M Murton**

**SECONDED by Councillor K Becton**

**RESOLVED - That the Town Council renew the SLCC membership for the year at a cost of £151.00.**

**51. Neighbourhoods in Action**

The Town Clerk stated that she had received an email from PCSO Andrew Griffiths.

For the week beginning 23rd May 2011 Dyfed –Powys Police were involved in “neighbourhoods in action” project this involves getting different groups or individuals to carry out work that is of benefit to the community.

The Town Clerk informed members that this year two projects were chosen, one of which was in the grounds of the Anchorage, Pembroke Dock. The Anchorage was chosen due to an on-going anti-social behaviour problem in the area. The police discovered who the culprits were and by means of restorative justice system they volunteered to help create a sensory garden for the people who use the centre to enjoy, other volunteers included Communities First and the Pembroke Dock NPT, also Mari Williams of Keep Tidy Wales and Pete Gazzard ASB officer also Melanie Phillips from Mencap.

The Town Clerk commented that all shrubs and flowers were provided by Nicholas Nurseries in Coshaston. PCSO Andrew Griffiths stated in his email that they are hoping to provide some quality visual stimulation in the sensory garden by erecting a stainless steel staked spinner, and some sort of chimes. An estimate of the cost of these is £120.00.

It was

**PROPOSED by Councillor C Gwyther  
SECONDED by Councillor P E George**

**RESOLVED - That the Town Council donate £120 towards Items for the sensory garden and requested for Pembroke Dock Town Councils name to be on the item purchased.**

**52. Meeting with Mr Chris Martin, Chair of the Hywel Dda Health authority**

The Town Clerk informed members that a meeting was held on Monday 20<sup>th</sup> June between Councillors Christine Gwyther, Andrew McNaughton and herself and Mr Chris Martin and Mr Chris Wright of Hywel Dda.

Councillor C Gwyther commented that issues which were raised included Argyle Surgery, South Pembro Minor Injuries Unit, Dentists and Orthodontists. Councillor C Gwyther stated that Mr Chris Martin would speak with Argyle Surgery regarding the change of telephone number and possible changes in the appointment system. It was commented that Mr Chris Martin would also look at getting the 24 hours at South Pembro Minor Injuries Unit reinstated. Councillor C Gwyther informed members that Mr Chris Martin explained the difficulties in attracting dentists to the area due to the negative comments about Withybush staying open.

Councillor C Gwyther commented that the 5 year plan was discussed and that Mr Chris Martin had spoken with other Town Councils, Councillor C Gwyther commented that meaningful consultations were needed before the relocation of some services, and that the best way to meet everyone’s needs was for a public meeting to be held which Hywel Dda did not want.

**53. Photographs – Town Council**

The Town Clerk informed members that she had contacted Mr Martin Cavaney with regard to the photographs that are required by the Town Council. She stated that Mr Cavaney had quoted for photographing the 4 mayors and the Council group, supplying framed photographs and 1 framed picture of the Council £225.00.

It was

**PROPOSED by Councillor C Gwyther  
SECONDED by Councillor P E George**

**RESOLVED - That the Town Council donate £120 towards Items for the sensory garden and requested for Pembroke**

**Dock Town Councils name to be on the item purchased.**

**54. Resignation – Pennar Ward**

The Town Clerk informed members that she had received a letter from Councillor Cook giving her resignation. Members agreed for the Town Clerk to inform the County Council. It was agreed for a letter of thanks to be sent to Councillor Cook.

**55. Telephone Line - Wi-Fi service in the Pater Hall**

The Town Clerk stated that over 12 months ago Council agreed to pay for the telephone line that makes available a Wi-Fi service within the Pater Hall for users of the Hall.

It was

**PROPOSED by Councillor D Earl**

**SECONDED by Councillor P E George**

**RESOLVED - That the Town Council agree to pay for the Wi-Fi service at the Pater Hall for a further 12 months**

**41. SUPPLEMENTARY REPORT OF THE TOWN CLERK**

**56. Pennar Village Green – Public Enquiry.**

The Town Clerk informed members that the public enquiry had now closed and that the inspector's recommendations and report to the registration authority was awaited. She commented that the barrister that was instructed, Mr Gwion Lewis, conducted the case incredibly well and the residents that gave evidence on behalf of the applicant were very open and honest and the help that gave to the case was invaluable.

The Town Clerk stated that the Inspector, Mr Robert Gardener, made it clear that he would make his report to the County Council, but also made it clear that he would not say when.

**57. Santes Ffair Afterschool and Holiday Club**

The Town Clerk stated that she had received a request from this holiday club which is based at St Mary's school, for financial assistance to help fund a new project.

They are starting a 'Hands on History' project with the children who attend the club.

The funding would help towards trips to local historical sites, such as Pembroke Castle and admission fees, for craft materials and dressing up outfits. They are a not for profit organisation that is run independently from the main school. Members agreed that more information on accounts and the group was needed before a decision could be made.

**58. Pembrokeshire Local Development Plan- Further Alternative Sites**

The Town Clerk stated that she had copied this for members and asked whether members wished to make any comments. It was commented that this item needed to be added to the Agenda for the next meeting of the Town Council with the information on the 2 sites in Pembroke Dock provided.

**59. Pembroke and Pembroke Dock Observer**

The Town Clerk informed members that she had received information from the Tenby Observer explaining that they are starting a version for Pembroke and Pembroke Dock, which was due to start on 1<sup>st</sup> July. She commented that they were asking whether the Town Council could provide news stories club reports or any events that are planned.

They would also like to print photographs of town councillors. The Town Clerk stated

that they had asked whether they can print our agendas for the meetings. She suggested that the clerk's report including planning applications received is also published so that the community can see what is to be discussed.

Members agreed that this information could be published in the Pembroke & Pembroke Dock Observer.

**60. Annual Report – Ombudsman 2010/11**

The Town Clerk commented that she had received a copy of this report if any member wished to read it then they should contact her.

**61. Planning Applications**

**11/0296/TF**

Mr Neill Scott  
Forest Management Cymru

Ferry Wood  
Cleddau Business Park

Dinas Cross  
Newport

Pembroke Ferry  
Pembroke Dock

**Felling of 3 dangerous trees**

It was

**PROPOSED by Councillor M Murton  
SECONDED by Councillor P E George**

**RESOLVED - That the Town Council support this application**

**11/0122/PA**

Ms Nola Clark  
1 Badgers Brook  
Ystradowen  
Cowbridge  
Vale of Glamorgan

Ground Floor  
20 Gordon Street  
Pembroke Dock  
**Change of use from  
Class A1 to use class  
D2 Gymnasium**

It was

**PROPOSED by Councillor C Gwyther  
SECONDED by Councillor P E George**

**RESOLVED - That the Town Council support this application**

**11/0026/PA**

Mr T Kinver  
Kinver Kreation  
Chestnut House  
Goodwick  
Pembrokeshire

16-19 Commercial Row  
Pembroke Dock  
**Renovation and  
refurbishment with  
remodelling of all  
floors and external  
alterations and  
formation of 22  
residential units.**

It was

**PROPOSED by Councillor C Gwyther  
SECONDED by Councillor D Earl**

**RESOLVED - That the Town Council do not support this  
application due to overcrowding and lack of amenities, also  
due to poor access and egress (planning policy 100)**

**42. FINANCIAL REPORT**

**11. Accounts for Payment**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Payment Method</b>
06/06/2011	Chair Office – Office Chairs including delivery	£111.57	BACS
06/06/2011	Clarity Copiers – Copy Charge	£5.62	CHQ 100087
13/06/2011	BT Internet Bill	£125.96	BACS
16/06/2011	Post Office – Postage	£14.16	
16/06/2011	Swalec – Pump House Electricity	£29.55	CHQ 100088
24/06/2011	Post Office – Council Minutes postage	£14.56	
30/06/2011	Post Office – Town Guide postage	£8.64	
30/06/2011	Asda – Memory Stick	£11.00	

**12. Payments previously agreed\_eg, Grants, Sec 137 payments, allowances**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Payment Method</b>
06/06/2011	Deputy Mayoral Allowance	£620.00	BACS

06/06/2011	Perfect Pc's - New computers – Deposit	£954.00	BACS
09/06/2011	Euro Office – Office Drawers	£119.98	BACS
13/06/2011	SLCC- Regional Conference	£78.00	CHQ 100089
17/06/2011	Perfect Pc's – Final payment	£955.20	BACS

### 13. Account Receipts

--	--	--	--

### 14. Salaries and Wages

06/05/2011-05/06/2011	Salaries and Wages	£3,523.38
06/05/2011-05/06/2011	Tax and NI	£847.61

### 15. Account Balances

27/05/2011	HSBC Current Account	£1,290.82
27/05/2011	HSBC Premium Account	£77,638.57

It was

**PROPOSED by Councillor K Becton  
SECONDED by Councillor M Colgan**

**RESOLVED - That the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed.**

#### 43. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

##### PDEAT

Councillor M Murton informed members that the last meeting of PDEAT members was poorly attended, she commented that there were a few issues which were progressed through Councillor Ken Rowlands, Councillor M Murton stated that the few members who attended felt if the attendance levels did not rise then there was no point in the group continuing. As the group was a committee of the Town Council members felt that there would be no benefit for the group to continue and members agreed the group should not meet again.

#### 44. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were no items to discuss.

#### 45. ANY OTHER BUSINESS

**Law Street Corner** – Councillor J Phillips questioned if there had been any news on the Law Street/Dimond Street corner. The Town Clerk stated that she had approached the enforcement officer but has not received a reply yet.

**The Swan** – Councillor M Murton commented that she had been approached by a resident regarding the Swan in Pembroke Dock. She stated that they had been delivering Sunday Lunches to elderly residents in Pembroke Dock, and if they cannot contact any of the elderly residents they go to check if the resident is ok. Councillor M Murton commented that a letter should be sent to thank the owners of the swan for their good neighbourliness.

**Law Street Zebra crossing**- Councillor D Earl commented that the new lights on the zebra crossing are more visible and look better.

**Bush Street & Essex Road Chicanes** – Councillor K Higgs commented that the road sweeper does not sweep around the chicanes, he stated that the areas around the chicanes are in a mess and should be swept regularly, he asked that the County Council could be contacted to highlight this.

**Bergen-** Councillor A McNaughton informed members that he had received a letter from Bergen meister in Bergen expressing their deepest sympathy for the incident at Chevron. Councillor McNaughton commented that he passed the letter to families involved in the incident who expressed their thanks for the letter. He stated that he would be sending a reply of thanks back.

**Sunderland Trust Event** – Councillor A McNaughton informed members that he attended an event with the Sunderland Trust for Flying Boat reunion. He commented that a plaque had been presented to himself from Mr John Evans of the Sunderland Trust to celebrate the Flying Boat Reunion.

Meeting finished at 20.10