

At a Meeting of Pembroke Dock Town Council
held at the Pater Hall, Pembroke Dock on
Thursday 2nd June 2011

PRESENT:

Councillor A McNaughton(Mayor), P E George
M Murton, K Becton, P Gwyther, C Fortune,
S Perkins, P Kraus, D Earl, C Gwyther & J Phillips

IN ATTENDANCE:

Moirsa Saunders- Town Clerk
Sarah Scourfield- Assistant Town Clerk
Medi George- Western Telegraph Representative

23. APOLOGIES FOR ABSENCE

Apologies were received from Councillors M Colgan, K Higgs, E Cook, T Wilcox

24. DECLARATIONS OF INTEREST

Councillor D Earl and P E George declared an interest in Planning Application
11/0029/PA

25. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

There were no questions from members of the public

26. MINUTES

It was

**PROPOSED by Councillor P E George
SECONDED by Councillor M Murton**

**RESOLVED - That the Minutes of 7th April 2011 are adopted
as a true record.**

It was

**PROPOSED by Councillor P E George
SECONDED by Councillor P Gwyther**

**RESOLVED - That the Minutes of 12th May 2011 are adopted
as a true record.**

27. MATTERS ARISING FROM THE MINUTES OF 07th April 2011

Item 5 Town Council Flags

Councillor P Gwyther questioned if there had been any progress on this issue. The Town Clerk informed members that Mr John Evans from the Sunderland Trust had been in contact with the office regarding the replacement of the flags and a meeting was to be arranged.

28. MATTERS ARISING FROM THE MINUTES OF 12th May 2011

Councillor P Gwyther commented that the ceremony for the Mayor making was acceptable, but felt that the oath which the Deputy Mayor took should be considered. The Town Clerk stated that this had been inherited from previous years but would look at the oath for possible changes.

29. REPORT OF THE TOWN CLERK

20. Planning issues

The Town Clerk informed members that the planning committee of the Town Council are often concerned about decisions taken by the County Council with regard to planning applications, particularly when parking allocations seem to be less than adequate. She suggested to Council that she asks, via the Development Director, that an officer attends Council to speak and to answer questions that members may have. Members agreed but felt that the Planning Committee should also put some questions together to be sent to the Development Director before the meeting.

21. Civic Awards

The Town Clerk stated that it is two years since this was last considered. Members

commented that there are a lot of groups and individuals who do good things for the town and stated that they wanted the awards to go ahead this year. It was agreed that an article would be put into the Western Telegraph during the summer months with the award ceremony to take place in September 2011.

22. SLCC conferences

The Town Clerk informed members that there are two regional conferences being organised by the SLCC over the coming months.

She stated that the SLCC Conference for Wales which is taking place at the Metropole Hotel in Llandrindod Wells on Tuesday 28th June 2011 . This will cost £65 plus travel costs, but if Council agree that she may attend she would be sharing the Travel costs with her colleague in Pembroke.

The Town Clerk stated that SLCC Conference to be held on September 21st September 2011 in Swansea. The cost involved is £40 plus travel, which again she hoped to share.

It was

PROPOSED by Councillor S Perkins
SECONDED by Councillor P E George

RESOLVED - That the Town Clerk attends the SLCC conferences on 28th June and 21st September in 2011.

23. Cemetery-Grass cutting

The Town Clerk informed members that she had attended a meeting with Mr Glenville Codd and Councillor Sue Perkins to discuss the issue of enhancing the service that the County Council give for maintaining the cemetery.

She stated that a way forward was agreed, the details of which will be available to the Town Council soon. Members agreed that this area needs further maintaining but more information on costs were needed.

24. Christmas Lighting

The Town Clerk stated that as a result of tendering for the contract to put up the Christmas lights and to remove them for the winter of 2011/12, only one quote had been received.

She informed members that this quote has been given by Mr Paul Brockway who had experience of this work in the past and currently with various local councils.

The quote given is £4450. This is great deal less than last year and also Mr Brockway has indicated his willingness to work with the Town Council officers to plan and propose changes to the lighting in the future.

The contract if let to Mr Brockway would be for three years, the second year rate would be £4860, the third year rate is £5085.50.

Mr Brockway would also survey our existing lights and check the fixings to ensure that they are at an acceptable standard; this would cost extra £700 with an extra amount to check the fixings.

These amounts are well within the agreed budget for the Christmas lighting for the current year.

It was

PROPOSED by Councillor K Becton
SECONDED by Councillor S Perkins

RESOLVED - That the contract received from Mr Brockway was accepted and that the 3 year contract was given.

25. Computer quotes

The Town Clerk informed members that she had received one extra quote for the computer equipment that we need to change.

The three quotes are:

Perfect PC's - £1598.50

Pembrokeshire IT - £1570.00
Simons PC Services - £2104.00

Members commented that the Town Council should be supporting local businesses so felt Perfect PC's should be awarded the business, but needed commitment that queries would be answered on the same day.

It was

PROPOSED by Councillor K Becton
SECONDED by Councillor S Perkins

RESOLVED - That the new computer systems would be purchased from Perfect PC's

26. Office Furniture

The Town Clerk stated that as agreed in the budget from the current financial year there is a need to replace both office chairs as neither of them meet with the basic health and safety standards. She commented that there is also a need to replace the desk in the Clerk's office for the same reasons.

The prices received are

Office chair	
Euro Office	£39.89 each x 2 £79.78
Chair Office	£39.99 each x 2 £79.98
Office Furniture	£44.00 each x 2 £88.00

Office desk with pedestal	
Euro Office	£154.88
Office Furniture	£302.00
Desk Warehouse	£259.98

It was

PROPOSED by Councillor D Earl
SECONDED by Councillor S Perkins

RESOLVED - That the new office equipment should be purchased from Euro Office in order to make savings.

27. PCC – Deposit Local Development Plan- Consultation on the site allocation representations

The Town Clerk informed members that subsequent to the consultation process for the LDP changes have been proposed. Some of these changes have included new sites or boundaries. These proposals are known as 'alternative sites'. Consultation must now be undertaken by the County Council on these sites.

She commented that the proposals can be seen at

www.pembrokeshire.gov.uk/planning. The consultation finishes on 16th June 2011.

Members felt that proposed changes should be commented on but as members did not have enough information on the new route from Imble lane to the top road then they felt they could not comment on it. It was agreed that all areas where members do not have enough information on individual comments should be made.

It was

PROPOSED by Councillor S Perkins
SECONDED by Councillor P Gwyther

RESOLVED - That the Town Council comment they want the site at Stranrear Road in Pennar to be allocated to Village Green area.

28. Grant Application from the Sunderland Trust, Archive

The Town Clerk stated that she had received a grant application from the Sunderland Trust asking the Town Council for £2500 to help restore some documents.

The documents included a diary that belonged to Captain Tom Breaks who was the officer in charge during the 1940 Llanreath oil tank fire. Members agreed that this was a large sum of money being requested, and felt that this should be forwarded to the Joint Tourism and Twinning Committee, as this is more aimed at tourists for the area.

It was

**PROPOSED by Councillor K Becton
SECONDED by Councillor S Perkins**

RESOLVED - That the Sunderland Trust Grant application is forwarded to the Joint Twinning and Tourism group for consideration.

29. Fort Road Car Park- Picnic Tables and benches

The Town Clerk informed members that she had been asked to bring this to your attention. The County Council have provided picnic tables and benches in the For Road Car Park. Unfortunately these have not been maintained or repaired.

Also a three foot stone wall that runs right across the front is disintegrating and it is felt that this is dangerous. Members commented that this was an issue for the County Council, but commented that a lot of walls in the area had been affected.

30. Pedestrian Crossing Laws Street.

The Town Clerk stated that have received an email from Mr Darren Thomas with regard to Council's concerns about the safety of the crossing.

Mr Thomas has agreed that the existing globes on the crossing are 'past their best' and they will be replaced with the new LED type as soon as possible. The Town Clerk commented that the above work had been undertaken on 02/06/2011.

31. National Park- Adopted Supplementary Planning Guidance

The Town Clerk informed members that she had received notification that the Authority had published the adopted Supplementary Planning guidance dealing with affordable housing in the Pembrokeshire National Park Authority.

A copy of the adopted guidance can now be downloaded from the National Park website.

32. Argyle Street Surgery

The Town Clerk commented that as a result of the letter she was instructed to send to Mrs Edwina Hart, she had subsequently received a letter from the practice manager of the surgery.

Mrs Goldsworthy explained the problems for patients accessing appointments; The Town Clerk commented that she had copied the letter to members in their papers.

Mrs Goldsworthy explains that they cannot say when the systems will be changed although they will be holding a review in the next 2 months.

The Town Clerk stated that as a result of Mrs Hart's letter and an article she read in the press, she replied to Mrs Goldsworthy along the lines of the cost of calls not just to mobile phones but to landlines also suggesting that appointments might be made by walking into the surgery but most importantly the fact that from April 1st this year it is no longer acceptable for surgeries to use the expensive telephone numbers and that they should be offering a call back service to save patients from long expensive phone calls.

The Town Clerk commented that she had not yet received a reply. Councillor K Becton commented that the surgery are actively looking to improve the 8.00am rush and felt that with the number of patients they are dealing with that they are doing well. Other members felt that concerns had not been answered and were not happy with the response received.

33. Proposed meeting with Mr Chris Martin – Hywel Dda Health Board

The Town Clerk informed members that she had circulated by a copy of the letter she received from the health board on 20th April 2011. She commented that she received a few replies. As you can see from the letter Mr Martin is offering to meet with the Mayor and a couple of members of the Town Council to discuss the future plans for Withybush Hospital.

The Town Clerk stated that she knew that some members might prefer to ask Mr Martin to a council meeting and of course if members wished she would invite him, but

suggested that a few Councillors are nominated from Council with the remit to report back.

It was

**PROPOSED by Councillor K Becton
SECONDED by Councillor S Perkins**

RESOLVED - That the Town Council nominated 3 representatives to attend and report back to full council. It was agreed that those representatives would be Councillor S Perkins, A McNaughton and C Gwyther.

34. Pembrokeshire Branch of the Cystic Fibrosis Trust

The Town Clerk informed members that the secretary of this organisation had written asking whether the Town Council would make a donation towards their work on behalf of Cystic Fibrosis patients. She stated that they are all volunteers seeking not only to raise funds for the vital research work being carried out by the Trust but also to provide support for the CF families in the County.

The current economic situation has reduced their funding to such a degree that while the work will continue, it must inevitably take longer than originally anticipated. Members stated that due to the policies set in place they could not award financial assistance to this organisation as its activities fell outside of Pembroke Dock.

35. Pembroke and Pembroke Dock Boxing Club

The Town Clerk informed members that she had received a letter of thanks for the donation made recently by the Town Council.

36. The Pembrokeshire Business Hub

The Pembrokeshire Business Hub is an integral part of Pembrokeshire County Council. Located in Pembroke Dock they consist of The Welsh Assembly Government Regional Centre Service, Economic Development and Inward Investment, they also have co-located with them the Assessment Officer for the Local Investment Fund.

The purpose of the Regional Centre Service is to help all businesses in Pembrokeshire to access the advice and support they need to start, and to grow in a strong and enterprising local economy. They can provide a range of support services, from information, dedicated business advice with a Business Support Manager to funding and specialist support, at no cost to the client.

They wish to take the opportunity of addressing the Town Council to update members on the work they are doing to help businesses in Pembrokeshire and enquire whether it would be convenient to do so at the meeting on 30th June 2011. The presentation would not take any more than 30 minutes.

You can visit their part of the Pembrokeshire County Council website at:

http://www.pembrokeshire.gov.uk/content.asp?nav=104,1815,1816&parent_directory_id=646

Members commented that as the agenda is currently very busy at present they would like the talk to be minimised to 15 minutes, it was also questioned if the Chamber of Trade should be involved in the discussion.

It was

**PROPOSED by Councillor M Murton
SECONDED by Councillor C Gwyther**

RESOLVED - That the Town Council invite Mr Perry to attend the next Town Council meeting on 30th June, and Pembroke Dock Chamber of Trade are to be invited to take part.

30. SUPPLEMENTARY REPORT OF THE TOWN CLERK

37. Milford Haven Waterway Recreation Management Plan (Final Draft)

The Town Clerk commented that she had received a copy of this final draft. The Port Authority was asking for comments from the council with the Consultation period ending on 26th August 2011. It was agreed for the Consultation committee to review

this document and comment.

38. Casual Vacancy

The Town Clerk informed members that the vacancy in the Central Ward is to be filled by co-option, she stated that it will be July before applications are received.

39. Application for a new Premises Licence – Pennar Post office & Store

The Town Clerk stated that the Post Office currently sells alcohol from 0700 – 2000 hours. The application seeks to extend the hours to 0500 – 2200 hours. Members were happy with the application and recommended it was supported.

40. St John's Ambulance in Wales

The Town Clerk stated that St John's ambulance in Wales were holding the first "Knight's Walk" on Sunday June 26th to celebrate over 900 years of charitable works, There will 93 held in West Wales. They are aiming to raise enough money for a new headquarters in Haverfordwest. The walks are to be sponsored and St John's was hoping that these walks will be supported.

41. MHPA Annual Report and Accounts 2010.

The Town Clerk informed members that she had received a copy of these accounts and commented if anyone wished to see them they would be available in the office.

42. Town Council Insurance – Renewal

The Town Clerk stated that she had renewed the insurance policy with Zurich along the lines that she had previously notified members.

She commented that she had agreed to renew the insurance for 3 years at a discount price. The first year premium was £2441.13

43. Pembroke Power Station – Open Morning.

The Town Clerk informed members that the Power Station was holding an open morning on Tuesday 28th June 2011. They can facilitate 3 councillors on the visit. The event starts at 10am and a tour will follow. Safety gear must be worn which the power station will provide on the day. The Town Clerk questioned if any members wished to be nominated to attend this event. Councillor P Gwyther commented that he may attend but would inform the office at a later date.

44. Pennar Village Green – Public Enquiry.

Councillor C Fortune left the Chamber

The Town Clerk informed members that the first 3 days took place last week which she had attended each day.

She commented that as there were more witnesses on the applicant's side than was anticipated the enquiry has yet to be completed. There was only one witness (the Objector's) and both closing submissions to be heard and this was due to take place on June 8th.

The extra cost involved with was approximately £1500 for the extra day.

It was

**PROPOSED by Councillor S Perkins
SECONDED by Councillor P E George**

RESOLVED - That the Town Council approve the extra spend of approximately £1500 for the extra day for Pennar Village Green.

31. FINANCIAL REPORT 4. Accounts for Payment

Date	Description	Amount	Payment Method
------	-------------	--------	----------------

08/04/2011	Pater Hall Trust - Rent for Offices	£7,000.00	BACS
15/04/2011	Modern Print - Stationary	£16.97	BACS
20/04/2011	Clarity Copiers- removal of old machine	£54.00	CHQ 100079
21/04/2011	BT - Phone Bill	£97.74	BACS
27/04/2011	Joint Tourism & Twinning Town Guide	£150.00	BACS
27/04/2011	Post Office - Postage Town Guide	£18.00	
28/04/2011	Sage Annual Licence Plan	£180.00	BACS
05/05/2011	Amberol - Matting for Hanging Baskets	£135.00	CHQ 100081
06/05/2011	Post Office - Postage	£9.84	
06/05/2011	Armed Forces Flag	£16.20	Online
06/05/2011	Konica Minolta - Copy Charge	£37.21	BACS
12/05/2011	Wine for Mayor Making	£50.00	
12/05/2011	Orange Juice & Milk for Mayor Making	£10.78	
12/05/2011	Battery Masters - Battery for Bowser	£31.85	Online
12/05/2011	Clarity Copiers - Copy Charge	£5.66	CHQ 100082
16/05/2011	Post Office- Postage Armed Forces Day	£21.60	
17/05/2011	Argos - Shredder	£39.99	
18/05/2011	BT – Pater Hall Internet Line	£148.76	Direct Debit
19/05/2011	British Legion wreath HMS Rosemary landing	£19.00	CHQ 100085
20/05/2011	M Roberts - Internal Audit	£200.00	CHQ 100083
20/05/2011	Cleddau Bridge – Civic Dinner	£1,744.25	CHQ 100084
25/05/2011	Postage – pdeat minutes	£8.64	Petty Cash
27/05/2011	Zurich Municipal – Insurance Premium	£2,587.58	BACS
27/05/2011	Post Office postage for council minutes	£21.70	
01/06/2011	Hasty Bite – Mayor making Buffett	£198.00	BACS
01/06/2011	Callamango – Flowers for Civic Dinner	£150.00	CHQ 100086

5. Payments previously agreed_eg, Grants, Sec 137 payments, allowances

Date	Description	Amount	Payment Method
07/04/2011	Pembroke Dock Community Website Hosting	£400.00	CHQ 100075
08/04/2011	Pennar Robins Fball Team	£250.00	CHQ 100074
08/04/2011	Rhiannon Davies sec 137 payment	£200.00	CHQ 100073
05/05/2011	Big Lunch - Dyfed Powys Police	£50.00	CHQ 100080

09/05/2011	Pembroke Dock Festival Group	£7,000.00	BACS
16/05/2011	Mayoral Allowance	£3,200.00	BACS

6. Account Receipts

08/04/2011	Pembs County Council	Precept Payment	£50,334.00
------------	----------------------	-----------------	------------

7. Salaries and Wages

01/04/2010-31/03/2011	Percentage of salaries grant to Pater Hall Trust	£18,151.76
06/04/2011-05/05/2011	Salaries and Wages	£ 4,321.17
06/04/2011-05/05/2011	Tax and NI	£ 982.27

8. Account Balances

27/05/2011	HSBC Current Account	£13,176.62
27/05/2011	HSBC Premium Account	£77,636.11

It was

PROPOSED by Councillor C Gwyther
SECONDED by Councillor C Fortune

RESOLVED - That the Town Council approve payment of Accounts and Salaries and Wages payments, and also approve payments previously agreed.

9. Internal Audit 2010 -2011

The Internal Audit was completed on 20/05/2011 for 2010-2011 by Mr Malcolm Roberts. The Internal audit takes place to ensure that we as a Town Council have controls in place to follow procedures set out. All the comments made by Mr Malcolm Roberts advise the Town Council of changes which could be made to current controls to ensure a smoother transition for audit processes.

Please see below comments made by Mr Malcolm Roberts.

B – *Not all payments are being reported to council in accordance with financial regulation 39. It was agreed that this recommendation be followed from now on.*

Comment B -This matter highlighted the fact that once grants or donations had been agreed by members at Town Council meetings the payment was then not shown on the financial report at the next meeting. Mr Roberts advises that all payments should be shown on the financial report.

F- *Petty Cash payments were not reported to Council. The adequacy of Petty Cash should be re-considered to avoid the necessity of staff having to make urgent payments from their own funds due to shops not accepting cheques from public bodies.*

Comment F – With Petty cash funds at present we do not hold a large amount of money in the cash tin at the Town Council offices, there is no adequate safe and it also means traveling to Pembroke to withdraw money from the account. As the Town Council does not hold a debit/credit card we would have to pay by cheque which most businesses do not accept. So in order to save time Moira or myself pay for what items are needed and we are then reimbursed from the Town Council account via internet banking all receipts and transactions are kept and can be easily tracked. If council wish that a larger Petty Cash float to be kept in the office this can be done.

I – *Councils Financial Risk Assessment recommends that bank reconciliation be carried out on receipt of each bank statement. This was not done in 2010/11 but it was agreed that this recommendation be followed from now on.*

Comment I – This comment advises that regular bank reconciliation's need to be

completed and paperwork kept to show the monthly balances, due to excessive busy periods this was not always able to be done monthly. But it was agreed that this advice would be followed for the upcoming year to make the accounts more transparent. Members commented that the Town Clerk should look at getting a debit card for the Town Council which would eliminate comment F.

It was

PROPOSED by Councillor S Perkins
SECONDED by Councillor D Earl

RESOLVED - That the Town Council need to look at getting a debit card.

10. Annual Return

Section 1 – Accounting statements for

PEMBROKE DOCK TOWN COUNCIL			COUNCIL
	Year ending		Notes and guidance for compilers
	31 March 2010 £	31 March 2011 £	Please round all figures to nearest £. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to the council's underlying financial records for the relevant year.
1. Balances brought forward	43,085	25,156	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to Line 7 of the previous year.
2. (+) Annual precept	154,324	151,000	Total amount of precept income received in the year.
3. (+) Total other receipts	1,046	25,094	Total income or receipts recorded in the cashbook minus the precept. Includes support, discretionary and revenue grants.
4. (-) Staff costs	62,096	66,360	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses.
5. (-) Loan interest/ capital repayments	nil	nil	Total expenditure or payments of capital and interest made during the year on the Council's borrowing (if any).
6. (-) Total other payments	111,203	61,380	Total expenditure or payments as recorded in the cashbook minus staff costs (Line 4) and loan interest/capital repayments (Line 5).
7. (=) Balances carried forward	25,156	73,510	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
8. (+) Debtors and stock balances	—	—	Income and expenditure accounts only: enter the value of debts owed to and stock balances held at the year-end.
9. (+) Total cash and investments	25,156	73,510	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	—	—	Income and expenditure accounts only: enter the value of monies owed by the Council (except borrowing) at the year-end.
11. (=) Balances carried forward	25,156	73,510	Total balances should equal Line 7 above: enter the total of (8+9–10).
12. Total fixed assets and long-term assets	2393.085	2869.68	The recorded current book value at 31 March of all fixed assets owned by the Council and any other long-term assets – eg, loans to third parties, other investments to be held for the long term ie, more than 12 months.
13. Total borrowing	nil	nil	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
14. Trust funds disclosure note	<input checked="" type="radio"/> YES <input type="radio"/> NO	<input checked="" type="radio"/> YES <input type="radio"/> NO	The Council acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).

It was

PROPOSED by Councillor S Perkins
SECONDED by Councillor M Murton

RESOLVED - That the Town Council approve the above Annual Return to be sent to External Auditors.

32. REPORTS FROM TOWN COUNCIL REPRESENTATIVES SERVING ON OUTSIDE BODIES

Chevron Liaison Committee

Councillor P E George commented that she attended a session with Chevron recently, she stated that the Manager of the refinery spoke to say he was sad to leave Pembroke Refinery, but Valero were due to start on 1st August and there were to be no redundancies. Councillor P E George commented that a talk was given on the wildlife in the refinery and how they are helping them. Councillor S Perkins commented that Pembroke Refinery was keeping their Voluntary contributions going in the future.

Police Forum

Councillor M Murton commented that she had recently attended a police forum meeting, she informed members that there had been 4 cars removed from the Town for no tax, and there were a number of people who received fines. She commented that there are complaints being received regarding Dog fouling, but stated that notices are being issued and leaflets are being passed to dog owners. Councillor M Murton commented that there have been thefts in the Waterloo area which the police are currently keeping an eye on.

There had been some vandalism by youths at the Anchorage. The youths had been caught and were given a warning, she commented that the youths had then helped clear and replant the area vandalised. Councillor M Murton stated that there was a Big Lunch event to take place on Sunday 5th June 10am till 4pm; she commented that there were a lot of donations received for prizes and hoped that the event was a success.

Pater Hall Trust

Councillor P Gwyther informed members that there will be a Country & Western Line Dancing Event taking place in the Pater Hall on 30th July.

PDEAT

Members reviewed the minutes of the last Pembroke Dock Environmental Action Team meeting, It was commented that the Town Council cannot have public minutes like this. It was agreed that this meeting should have an officer in attendance. Councillor M Murton informed members that the meeting was postponed but the Chair insisted that the meeting went ahead without an officer in attendance. The Town Clerk informed members that Neyland Committee was not serviced by the Town Council Officers.

It was

**PROPOSED by Councillor S Perkins
SECONDED by Councillor M Murton**

RESOLVED - That this Committee needs terms of reference and every meeting of Pembroke Dock Environmental Action Team need to be serviced by a Town Council officer in future.

33. ANY OTHER ITEMS WHICH THE MAYOR DECIDES AS URGENT

There were no items to discuss.

33. ANY OTHER BUSINESS

Mayors Civic Dinner

Councillor P E George thanked the Mayor Councillor Andrew McNaughton for the dinner at the Cleddau Bridge Hotel; she commented that it was a fantastic evening.

Laws /Dimond Street Corner

Councillor J Phillips questioned if there was anything the Council could do regarding the

Laws/Dimond Street corner, she commented that since the building had burnt down nothing had been done with the area and it looked terrible. It was commented that planning permission had been agreed for the ends of the two properties to be put right but no work has taken place yet. Councillor S Perkins stated that as it is private land there is not much the Town Council can do, she commented the only thing that can be done is to contact the Environmental Health of the County Council to put pressure on.

Market

Councillor P Gwyther commented that he had been informed that the Market will be closing. Councillor A McNaughton commented that no decision had been made on this matter and hoped a consultation would be put out before any decisions were made.

Summer Festival

Councillor S Perkins commented that the Festival is fast approaching; she stated that there are workshops to be held in the Youth Club on 12th June to make bunting and masks etc. She informed members that the Fun Day in the memorial park will take place on 19th June and there will also be a group performing in the Quins on the evening of the 18th June with the Street Party on 25th June at 2pm. Councillor S Perkins stated that volunteers were needed to help with the setting up and putting away for all events.

Swansea City Football Team

Councillor C Fortune questioned if a letter of congratulations should be sent to Swansea City for getting into the Premiership. It was agreed that a letter would be sent.

Aldi

Councillor P Kraus questioned if there was any further news on the Aldi Site, the Town Clerk stated that Aldi hope to develop the site but have 5 years to develop the site before further planning permission is needed.

Spitfire Opening

Councillor P Kraus informed members that the Spitfire opening went successfully and thanked all who attended.

Lewis Street Corner

Councillor A McNaughton stated that there is an issue with egress from Lewis Street Junction he commented that there is a black bin which blocks the view of on coming traffic to drivers, he questioned whether the County Council can be contacted to relocate the bin.

St Govans Centre

Councillor M Murton commented that she had been approached by a business owner located in St Govans centre regarding fingerpost signage for the Centre. The business owner had commented that they tried to involve the Chamber of Trade with no success. Members stated that this needs to be put through to County Council.

Meeting closed at 8.35pm