

Town Centre Regeneration Meeting

Thursday 13th February 2014

In Attendance

Sarah Scourfield – Pembroke Dock Town Council, James Parfitt, Lee Griffiths, Miranda Rhys-Davies, Sally Bearne, Jane Phillips

	Action
<p>Apologies for absence Apologies were received from Stephanie Cross.</p> <p>Appointment of Chair It was Proposed by James Parfitt Seconded by Miranda Rhys- Davies That Lee Griffiths becomes chair of the group</p> <p>Appointment of Treasurer It was Proposed by James Parfitt Seconded by Lee Griffiths That Miranda Rhys- Davies becomes treasurer of the group</p> <p>Appointment of Secretary It was Proposed by James Parfitt Seconded by Miranda Rhys- Davies That Stephanie Cross becomes secretary of the group</p> <p>Adoption of Constitution The constitution was agreed and signed by the Chairman and Treasurer; Sarah Scourfield stated she would get the secretary to sign at a later date.</p> <p><u>Update on Projects</u></p> <p>Railway Lines Lee commented that he had no luck in trying to get in contact with the land owners Govan Davies, Sarah suggested that a letter was sent to them confirming what the group are wanting to do with the area and initially have the area cleared free of all weeds and rubbish. Sarah stated if the group still wished to have the area turned into a seating area then they would need to liaise with the police, as it could cause issues in the long term and the County Council would need to be contacted as it is within a conservation area.</p> <p>Soapbox Derby It was commented that both Lee and Sarah would be attending a safety forum meeting at County Hall on Friday 14th February to present the event to the team, it was agreed that things had to be organised and flyers produced, with a</p>	<p>SS to send letter to Govan Davies</p> <p>JP to look at flyer</p>

<p>program of sponsorships to cover costs. It was commented that the engineering companies should be approached regarding the event to see if their skills could be used in any way. It was commented that the Western Telegraph and the Observer were keen to do a run up for the event and help with any advertising.</p> <p>St Govans Centre</p> <p>It was questioned if there had been any progress with the shutters facing Meyrick, it was commented that the funding application for the Town Council was turned down so the group was struggling for funding, Sally commented that she would speak to the St Govans Centre Owner to get funding for the project to go ahead.</p> <p>Sally Bearne questioned if St Govans Centre could be more involved in festivals and events within the town, she commented that a Christmas market could be held in the Centre to add to the Winter Festival. James questioned if the route of the Lantern Parade could be changed, Sarah stated that the Festival group would need to be approached as they are the organisers of this event.</p> <p>Sally commented that she had concerns regarding the stained glass above the entrance to the centre, she stated that she wanted to make more of a feature of it and try and have it restored, it was agreed that Sally should contact springboard who are currently running courses to see if they would take this restoration on as part of a project.</p> <p>Sally questioned if anyone had ideas of what could be done regarding the boarded windows which faced onto harbour way, it was suggested that the Art department from Pembroke School was contacted to see if fake windows could be painted onto boards to make it look a bit tidier.</p> <p>The service lane between St Govans Centre was an issue which was raised, Sally confirmed that the section of land was owned by the owners of the spar. She stated that there are 3 skips there which are for the Red cross, Hasty Bite and one of the charity shops, she stated that she is regularly removing rubbish from this area, Sarah stated that the Town Council Street cleaner often removes rubbish too. James stated that the group should contact the County Council and request that they take this piece of land on, Sarah informed the group that it is very unlikely that the County Council will take on this section of land especially with the looming budget cuts. Lee stated that this could be a project for the future the group agreed.</p> <p>WIFI</p> <p>Sarah stated that further to a meeting with the County Council, the initial proposal was being reviewed due to costs. Sally confirmed that the St Govans Centre had open WIFI access to the public, it was questioned if the Pater Hall had the same, Sarah stated that she thought the Pater Hall WIFI was secured and a password was required to access it. Lee stated that the range for St Govans WIFI probably covered most of the middle of Dimond Street so the town WIFI service would not benefit the town.</p> <p>Christmas Tree</p> <p>James questioned if the Christmas tree could also be moved, Sarah commented that ideas of locations should be passed to her. James suggested that Dimond</p>	<p>Sally to contact John Perloff regarding funding for shutters</p> <p>JP to speak to Festival group</p> <p>Sally to contact Springboard</p> <p>Sally to contact the Art Department in Pembroke School</p> <p>JP to look at Street Closure for</p>
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<p>street was closed for the month of December and the tree was located in the middle of Dimond Street, Sarah stated that if the group wanted to look at the road closures then this is something which could be discussed at a later date.</p> <p>Partnership working</p> <p>It was questioned if other community groups could be contacted to arrange a meeting to see if the projects which the group are working on are moving in the right direction, it was commented that future projects could also be gained from these meetings as different groups have different ideas. It was agreed for a meeting to be arranged with other organisations within the town.</p> <p>Signs</p> <p>It was commented that the group were happy with the proposed signage which Ben Blake had suggested but commented that they would like to do the signage in 2 parts. It was commented that the main roadway signage should be done first with the finger post signage being done at a later date. It was commented that the group would like a logo to be created for the town, it was agreed that an open competition should be held.</p>	<p>Dimond Street for December</p> <p>SS to arrange a meeting with community organisations</p> <p>JP to create poster for open competition</p>
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